

N.A. WORLD SERVICE CONFERENCE

Minutes: April 1978

Conference opened with reading of the 12 Traditions.

Session One: To Set up procedures for rest of Conference.

Roll call was taken, followed by an Introduction of the Board of Trustees.

The result of a discussion as to what the specific goals of this conference were was: "to really establish the WSC as the policy defining body for N.A." The floor was then opened for comments, some of which included requests for guidelines on literature, committees, convention bidding rules, manner of electing delegates, pamphlets for institutions and information on how different areas could help the World Service Office.

Greg P. made the following motion: The basic structure of N.A. as it exists today, including the concepts of the member, the group, the ASC, the Regional Service Committee, the WSC, The World Service Board of Trustees and the WSO be formally recognized and adopted by this conference. Motion was made from the floor, seconded and carried.

The following working procedures were suggested for THIS CONFERENCE ONLY and were voted on item by item:

- I. The Officers of the Board of Trustees serve as officers for this conference. Next year's conference be elected at this conference (CARRIED)
- II. That all presentations, motions, statements, etc. will be made from the podium or front table to be able to get everything done on tape. (CARRIED)
- III. The Chair will recognize the following as conference participants:
 - A. Option One: The Board of Trustees, Mgr. of WSO, Delegates from each region. (OPPOSED)
 - B. Option Two (MODIFIED): Any Trustee, Regional Delegate, Area Representative or spokesperson from a state outside of California. (CARRIED)

- IV. Only conference participants will be allowed to vote, make motions or address the conference. (CARRIED)
- V. Conference participants will wear a colored tag for voting and recognition. (CARRIED)
- VI. A person acting as chairman or conducting or counting a vote does not have a vote while serving in this capacity. (CARRIED)
- VII. A Conference Chairman may temporarily turn his position over to the Vice-Chairman in order to participate in discussion. (OPPOSED)
- VIII. Items for consideration must be submitted in writing prior to 3:30 pm the day of first conference session. (CARRIED)
- IX. If the conference completes the business of a given session before the scheduled end of the session, they will proceed to the next item of business and conversely, a session may have to run over into the next session's time slot. (CARRIED)
- X. Basic Voting Procedure:
1. Each conference participant will have one and only one vote. (CARRIED)
 2. Any item voted on will be clearly stated before the vote. (CARRIED)
(Amended from "in writing" due to lack of a blackboard)
 3. Prior to any actual vote, a voice vote "yea" or "nay" will be taken to determine if the item should be brought to a vote at the conference or returned to the groups for a conscience decision. (CARRIED)

ACTUAL VOTES TAKEN AS FOLLOWS:

- A. Chairman calls for voice vote.
If outcome unclear or is challenged, then a standing vote is taken.
If close vote, ONE recount or sent back to groups. (CARRIED)

CONFERENCE COMMITTEE PROCEDURES:

To minimize time spent in discussions on conference floor, a subcommittee system will be utilized for this conference.

1. All input to the conference, including questions, ideas, motions, etc. will be directed to specialized committees except for requesting clarification on reports being given. (CARRIED)

2. The following committees established at this conference were suggested:

ADMINISTRATIVE	LITERATURE
POLICY	INSTITUTIONS
FINANCE	PUBLIC RELATIONS

Motion was made to hold on establishment of conference committees after a lengthy discussion. (CARRIED)

3. Committees should be chaired by a participant elected during this conference. (CARRIED)
4. Each committee should include at least one Trustee. (CARRIED)
5. No committee shall have members from a majority of one geographical area. (CARRIED)
6. WSC Committees will be composed of conference participants who may appoint additional committee members as needed. (CARRIED)
7. The committee will discuss each item of input during its committee session. Committee will then draft a brief report on the discussions - pro and con - and prepare a recommendation. Both the report and recommendation will later be presented to the conference as a whole. (CARRIED)
8. Discussions of a committee won't be limited to the specific input they've received but each is expected to limit itself to its area of specialization. (CARRIED)

Allan proposed that prior to separation into committees we have an open input session for such recommendations to find out if they fit into specific committees and also suggested having a discussion before taking standing votes.

Greg referred back to voting procedure on page 4, item 4 section B and suggested adding a sentence stating:

"Prior to standing vote the conference will be opened for discussion."

Motion was (OPPOSED)

Floor was then opened for discussion of suggested procedure (9).

9. The routing of conference input forms shall be done by the conference as a whole. (CARRIED)

PROCEDURES FOR A CONFERENCE DECISION

- I. Conference Committee Chairman presents the committee report and recommendation on the item in question. (CARRIED)
- II. A speaker (or speakers) in support of a committee recommendation is (are) allowed a total of five (5) minutes to present their point of view. (CARRIED)
- III. A speaker (or speakers) opposed to a committee recommendation is (are) then allowed their five (5) minutes in which to express their opposing point of view. (CARRIED)
- IV. A vote is then taken. (CARRIED)

ELECTION PROCEDURES

- I. Nominations for any WSC positions, now including committee chairmen, are accepted from conference participants. (CARRIED)
- II. Nominations must be seconded. (CARRIED)
- III. A nominee is entitled to decline nomination. (CARRIED)

- IV. The names of nominees are to be clearly stated prior to the vote. (CARRIED)
- V. A standing vote is taken and repeated until a single nominee receives the majority support from conference participants. (CARRIED)
- VI. In order to expedite the voting process in case no single nominee receives support of a clear majority, the nominee who received the least support will be excluded prior to each subsequent vote. (CARRIED)

Motion was made that in the procedures on page 5, item 2, number E "Institution" that this committee be eliminated for this conference. (Reason given: it had nothing to do with the Administration of N.A. and info could be received from WSO or So. California Institution Committee for those interested.) Not carried.

After a lengthy discussion, a recommendation by Greg was made that someone make a motion to accept the procedures as written and to set aside the First Session Sunday A.M. to use as a discussion on outside issues. Seconded... (CARRIED)

Conference adjourned for lunch.

BUSINESS SESSION #1

First item of business: Regional Status Reports.
The following gave reports:

Oscar	- So. California
Steve	- No. California
Al S.	- Texas
Bernard	- Victoria, British Columbia, CANADA
Tommy B.	- Atlanta, Ga.
Mary L.	- Midwest Regional area: N. Dakota, S. Dakota, Neb., Kansas, Minn., Mo., Iowa
Ray	- Pennsylvania - North & South
Jann Scott	- Boulder, Colorado
Lisa	- Minneapolis area

Board Of Trustees Report:

Greg presented report. Report included theme of getting back involved and experience of trials and tribulations of growth. He told everyone to get a set of our guidelines and a list of the 10 members of the Board of Trustees was made available.

World Service Office Report: presented by Jimmy K.

Presented conference with copies of financial statement (balance) sheet. Gave a briefing on April 4, 1977 date of WSO Incorporation as a non-profit organization

CASH BALANCE as of 4/4/77: \$ 534.59
(left over from old acct.)

Literature down but had been ordered. Have printer that prints at a volume price.

"Keeping our noses above water."

Revenue from sales from
April 1977 to Feb. 28, 1978: \$ 4,330.58

Donations from groups: 500.00

EXPENDITURES:

Printing	\$ 3,091.91
Mailing	671.91
Rent for 2 months	100.00
Telephone	501.99
Misc. Supplies	444.24
Ascot Stationers	283.16
Imperial Paper	<u>61.17</u>

TOTAL: \$ 5,154.38

Left WSO Balance of: \$ 210.79

Inventory build-up approximately \$ 500.00 (paid for)

Depreciable Assets \$ 540.00 (approx.)

Accounts Receivable \$ 250.00 (approx.)

GRAND TOTAL FOR YEAR (NET WORTH) \$ 1,500.79

Additional services throughout the year included answering approximately 950 messages from WSO answer-machine. Other calls added about another 900. Sent out 135 starter kits for the year at a cost of \$5.00 each which made an expense of \$675.00.

ELECTION OF COMMITTEE CHAIRMEN

Motion was made to elect this year's Administration Committee Chairman as WSC Chairman for 1979. Seconded, (CARRIED)

Motion made the Recording Secretary (Lin A.), as an active officer of the WSC, be allowed a vote. Seconded, (CARRIED)

Election of next year's WSC officers to begin serving upon completion of 1978's conference and to serve until the completion of next year's conference. (CARRIED)

The following were elected:

CHAIRMAN	-	Sue I.
VICE-CHAIRMAN-		Tommy B.
SECRETARY	-	Lin A.
Treasurer	-	Steve B.

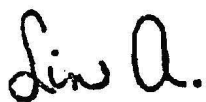
Motion made that these officers form the nucleus group for the Administrative Committee of the WSC. Seconded, (CARRIED)

On day number two of the WSC (Sunday) the committees met and gave reports and recommendations to the Conference as a whole. Unfortunately, all minutes and tapes of this section of the conference were misplaced and unavailable for this report.

The outcome from the election of Committee Chairmen was obtained primarily through telephone contacts and are as follows:

ADMINISTRATIVE	-	Sue I.
POLICY	-	Hank M.
INSTITUTIONAL	-	Mary L.
PUBLIC RELATIONS	-	Co-Chaired: Rick S. & Jan S.
LITERATURE	-	Mark McG.
FINANCE	-	

Submitted By:


WSC Secretary
1978/1979

1977 Fiscal Year.

Starter Kits for Year - 135 units
Phone calls from taps 950
Other ————— 900
Call Total 1850

675.

World Service Office Inc. Start of Fiscal Year.

Balance Sheet

1978

3 1

Cash Balance

Donations

Sales

Paid Out

World Service Office Inc. Bal.

REF.

DEBITS

CREDI

361 87

55 -

539 63

956 50

5

4

9

4 1

Cash Balance

Donations

Sales

Paid Out

World Service Office Inc. Bal.

420 53

186 -

873 02

1479 55

11

3

14

5 1

Cash Balance

Donations

Sales

Paid Out

World Service Office Inc. Bal.

322 21

65 -

930 36

1317 57

3

9

13

6 1

Cash Balance

Donations

Sales

Paid Out

W.S.O. Inc. Bal.

974 11

50 -

693 02

1717 13

14

3

17

7 1

Cash Balance

Donations

Sales

Paid Out

W.S.O. Inc. Bal.

312 72

160 -

579 96

1052 68

6

4

10