



WORLD SERVICE CONFERENCE FELLOWSHIP REPORT

September, 1987

To: The Fellowship
From: Leah Goodrich, Chairperson
World Service Conference

I would like to express my gratitude to you for your love and support during a time that has had an enormous impact on my life. The calls and cards that have come in were deeply appreciated. As it's time to get back into the swing of things I feel once again the love that is N.A. Thanks.

Our financial crisis has been turning around and moving toward a very positive direction. Even though it is not yet time to celebrate, we have been able to catch up on money that was advanced by the World Service Office. That's really good but ... the crunch isn't over. We have more bills coming up and not very much in the bank. For today, we're through playing "catch up." However, the Denver WSC workshop will put us in arrears again and so on, until the first of the year.

I would like to discuss the WSC Conference Agenda Report. It is due to the Fellowship in February so I feel it is necessary to discuss it in this report, especially regarding motions coming from regions. When regions have issues they feel need to be addressed by the WSC they should first go to a WSC Committee. That is why we have committees. We should have the confidence to allow them the opportunity to discuss the merits of each issue, its possible impact, and the financial responsibility it may require. When a committee fails to address an item, by either ignoring it or just not considering it, the next step would be to bring it to the full WSC. If your region has an item of business that it wishes to be addressed, then I suggest strongly that the ball start rolling. Last year, while compiling the Agenda Report, we received various motions that were confusing, incomplete, misleading and some which were not even adopted by an RSC or discussed by a WSC Committee. If the material is submitted to the Conference Agenda Report without going through committee then a copy of the regional minutes should accompany the material to show that it was discussed and passed and the region is aware of its intent.

All committees of the WSC are expected to have their agenda material prepared upon completion of the WSC workshop in Denver so that a final edit will be all that is needed for inclusion in the Agenda Report.

Another idea which has been discussed is motions developed by regions between the time the Agenda Report is mailed and the WSC annual meeting. We are reviewing two options. The first option would require that motions developed during this time be submitted in writing thirty days prior to the first day of the Conference. A second option would be to have the RSR's bring their motions to the annual meeting and submit them to the appropriate Committee on the first day of the Conference. During the first session the WSC Committees would address every motion submitted to

them. Each Committee would then be responsible to report their recommendations to the WSC participants. It would then become the obligation of the respective RSR to present the motion for WSC action or accept the Committee's recommendation. I believe this is a good idea and would help deter us from taking impulsive action on issues that need more review. Please give this idea some serious consideration.

There is one additional subject I believe we should consider. As it stands right now, we have the positions of Chairperson, Vice-Chairperson and Treasurer of the WSC. The described duties of the current WSC Vice-Chairperson are mainly focused towards the various committees of the Conference. Because the Fellowship is growing at such a fantastic pace and the needs of the WSC committees are growing accordingly, there is very little time available for other responsibilities. If we had a second Vice-Chairperson it would be very beneficial to assign them the responsibility for communicating with the RSR's. This form of communication would be helpful to both the RSR's and the WSC by involving them more closely in the annual work of the WSC. New RSR's would also benefit from an increased effort to familiarize them with Conference functions and procedures. This proposal is just one option. I would encourage you to give this some thought and, maybe if you would care to, let me know how this sounds by writing to me at the WSO.

There will be more information about our Denver workshop in October. So until then, God bless.

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To: The Fellowship
From: Chuck Lehman, Vice-Chairperson
World Service Conference

In my last report, I identified several issues which appeared to me to need special attention. I am taking this opportunity to share with the Fellowship our progress to date. In the area of communication between myself and Conference Committee Chairpersons, I believe that we have made improvement over last year's performance. The program we initiated at the beginning of this Conference year has been, for the most part, successful. We had hoped to communicate at least twice per month and, generally speaking, this has occurred. This process has been especially helpful as we have tried to adjust our committee work schedules to fit the available resources.

Speaking of resources, I am pleased to report the Fellowship has responded in a most positive way to our financial crisis. As of September 1, 1987, the WSC Treasurer has been able to repay all funds advanced by the WSO since May 1987 (some \$54,000), but we are not yet out of the woods. We have a current balance of approximately \$4,000 (September 1, 1987) and anticipate expenditures in the neighborhood of \$35-40,000 through the end of the calendar year. Contributions to the WSC will need to continue in order to accomplish the work schedule adopted by the Fellowship at this year's Conference.

Lately, there has been much discussion about the Seventh Tradition--our principle of self-support. Much of what I have read places emphasis on

the member and their approach to supporting the basket when it is passed at our meetings. I have also noted that our groups, areas and regions have been actively encouraged to support the "fund flow" system by passing on funds in excess of their prudent reserves. While these efforts have proved to be positive as evidenced by the increased contributions to the WSC, I believe we cannot afford to assume that all is well. We need to explore the full meaning and depth of the Seventh Tradition. Does it refer only to money collected from the basket, or would funds generated as the result of an N.A. activity or the sale of N.A. literature be viable sources of revenue to fund N.A. services?

Our spending plans should include sources of funding as well as anticipated expenditures. Our WSC budget, for example, should include all anticipated expenditures and revenue needed to meet those expenses. The Revenue Section should identify the sources of funding, i.e., members, groups, area and regional contributions; activity (conventions) funding; literature sales, etc. Financial planning and proper budgeting is not in conflict with the spiritual principle of faith. Rather it is the work that supports the faith. Please let me know your feelings with regard to the future financial management of our WSC.

Our Chairperson, Leah Goodrich, was unable to attend our Conference workshop July 17th through 19th in Newark, New Jersey due to illness in her family. Because of that, and acting as her designee, I will share a perspective usually reserved for the Chairperson's report. I want to praise the efforts of all those members who attended and participated in the WSC workshop at Newark. The committees worked long hours to complete the tasks set forth in their agendas. The Convention Corporation held an input session to gather input and suggestions with respect to the operational guidelines for conventions. The Select Committee also held an input session and gathered both taped and written input on *A Guide to Service in N.A.* The Select Committee's meeting was widely attended and the committee has expressed their gratitude to those members who attended and contributed input. All in all, the Newark workshop was very productive. Each committee chairperson will report in detail the activities, progress and/or lack of progress in their reports.

Following the Conference workshop, I attended and participated in the European Service Conference in Frankfurt, Germany. My participation was as a member of the WSC Administrative Committee and was at the request of the European Service Conference Host Committee. The Service Conference was attended by members from England, France, Spain, the U.S. and Germany. A written report was received from the N.A. membership in Ireland. The Service Conference featured workshops on group, area and regional service, H&I, P.I. and sponsorship.

The Service Conference also featured an open forum to discuss the N.A. Fellowship in Europe and its relationship to N.A. worldwide. It is important to note that the WSC is perceived in the eyes of many European members as being reflective of and dominated by the American experience. As the discussions continued, it became evident that our recovery literature and service tools were in many ways not as usable or relevant to the non-U.S. recovery needs. Most literature contains American colloquialisms and is reflective of the U.S. experience. These service tools in many cases cannot be used outside the U.S. Laws and customs in many non-U.S. countries dictate a course of action which is, at times, contrary to the direction in the service guides and handbooks.

I also heard frustration at what was perceived as the non-U.S. members' inability to significantly impact action by the WSC. Several members indicated that the WSC decisions reflect the influence of the U.S. Fellowship and that non-U.S. members lacked sufficient voting representation to counter that perspective. There is the general understanding that the majority of N.A. members reside in America and, therefore, it is not anyone's fault that N.A. reflects an American perspective. I did not hear resentment, but rather a valid concern and sense of frustration. Imagine, if you can, having to use literature that even when fully translated in the appropriate language, failed to relate experiences that you could identify with.

Consider the prospect of trying to set up area and regional service committees. How about trying to provide H&I, P.I. and Literature Committee service using guidelines and handbooks that are not relevant to your culture? Now add to that the fact that your life and recovery depends on the above and you don't perceive yourself as having sufficient influence on the system to be able to impact it in a positive way. THAT'S FRUSTRATION! Although the U.S. membership probably doesn't see itself as the predominant force, the fact remains that the majority of the voting members at the WSC are from America.

The solution doesn't lie in changing the handbooks and altering the service guides. Those changes might adversely affect some other group. The solution may lie in the WSC's ability to grant N.A. communities outside the U.S. the ability to create their own service guides, tools and recovery materials. While those items would have to be consistent with N.A. philosophy, they would naturally be culturally relevant and consistent with accepted local customs, rules and regulations.

This situation must be addressed if we are to facilitate the growth of N.A. worldwide. The above perspective is offered for your consideration, but as always, this is a "we" program and I need your direction so that I may better serve this Fellowship.

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To: The Fellowship
 From: Bob Hunter, Treasurer
 World Service Conference

As can be seen from this report, receipts nearly equaled expenditures for the first three months of fiscal '87-'88. Therefore, at the end of the first quarter the WSC is approximately where it was at the beginning of the first quarter.

The Conference owes the office \$9,250.00 for August expenses and additional funds will be needed to finance the October WSC Workshop in Denver. All in all, monies donated to the WSC will have to continue at the current rate (i.e. \$45,000.00 per quarter) in order to meet our budget of \$180,000.00.

I would like to thank all of the members, groups, areas and regions who responded to the WSC's need for funds, as all donations are greatly appreciated.

WSC FINANCIAL REPORT

6-1-87 to 8-31-87

SUMMARY OF CASH RECEIPTS:

Donations:	
RSC's	\$30,929.33
ASC's	1,483.33
Groups	1,128.67
Members	491.22
Conventions/Fund- Raisers	13,564.56
Other Receipts:	
Credit Balance from '86-'87 WSB	137.19

TOTAL CASH RECEIPTS \$47,733.30

CASH EXPENDITURES:

Admin. Committee	
Travel	2,487.81
Lodging	1,436.86
Phone	1,375.44
Copying, Postage and Misc.	116.09
WSC Meetings	

Room Rental	3,640.00
Copying	2,333.58
Coffee & Supplies	466.02
Publishing Projects	

SUBTOTAL 11,855.80

H&I Committee	
Travel	1,115.90
Lodging	655.37
Phone	191.26
Copying, Postage and Misc.	114.85
Publishing Projects	

SUBTOTAL 2,077.38

Literature Committee	
Travel	9,903.78
Lodging	2,263.90
Phone	1,138.31
Copying, Postage and Misc.	189.76
Comm. Corres., Mail Lit., etc.	1,194.04

SUBTOTAL 14,689.79

Policy Committee	
Travel	625.50
Lodging	568.25
Phone	43.03
Copying, Postage and Misc.	26.39

SUBTOTAL 1,263.17

P.I. Committee	
Travel	1,192.00
Lodging	412.45
Phone	
Copying, Postage and Misc.	597.91
Non-N.A. Events Registrations	875.00
Literature	

Publishing Projects			
Production	604.32		
Postage	781.08		
		TOTAL EXPENDITURES	\$47,188.50
SUBTOTAL	4,462.76	RECEIPTS LESS	
		EXPENDITURES	544.80
Select Committee		BEGINNING CASH BALANCE	
Travel	2,599.50	6-1-87	5,430.11
Lodging	602.65		
Phone	759.42	ENDING CASH BALANCE	
Copying, Postage		8-31-87	\$5,974.91
and Misc.			
SUBTOTAL	3,961.57		
Board of Trustees			
Travel	3,729.87		
Lodging	2,759.62		
Phone	470.00		
Copying, Postage			
and Misc.			
SUBTOTAL	6,959.49		
Additional Needs Committee			
Travel	776.50		
Lodging	183.12		
Phone	53.18		
Copying, Postage			
and Misc.	41.51		
SUBTOTAL	1,054.31		
Ad-Hoc Committee on <i>It Works</i>			
Travel			
Lodging			
Phone	44.99		
Copying, Postage			
and Misc.	26.75		
SUBTOTAL	71.74		
International Committee			
Travel	188.00		
Lodging	594.89		
Copying, Postage			
and Misc.	9.60		
SUBTOTAL	792.49		

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**WORLD SERVICE CONFERENCE OF NARCOTICS ANONYMOUS
COMPARISON OF ACTUAL TO BUDGETED EXPENDITURES
June 1, 1986 to May 31, 1987**

	<u>BUDGET</u>	<u>ACTUAL</u> (NOTE 1)
ADMINISTRATIVE COMMITTEE	\$ 41,940.00	\$31,035.51
HOSPITALS & INSTITUTIONS	\$ 18,940.00	9,496.52
INTERNATIONAL COMMITTEE.....	\$ 21,110.00	4,425.02
LITERATURE COMMITTEE	\$ 18,140.00	17,543.57
POLICY COMMITTEE.....	\$ 6,840.00	4,481.06
PUBLIC INFORMATION.....	\$ 23,880.00	14,875.38
SELECT COMMITTEE	\$ 6,840.00	5,030.95
WSO BOARD OF TRUSTEES.....	<u>\$ 32,110.00</u>	<u>29,978.94</u>
 TOTAL PROPOSED BUDGET FOR WSC 1986 TO 1987.....	 <u>\$169,800.00</u>	 \$116,866.95

NOTE 1: \$19,598.20 of the total \$116,866.95 expenditures were actually paid during the first three months of the '87-'88 fiscal year. These figures agree with what appears on the year-end financial report for '86-'87.

ACTUAL EXPENDITURES PERTAINING TO '86-'87 BUDGET	\$116,866.95
TOTAL CASH EXPENDITURES PER '86-'87 YEAR END REPORT	<u>97,268.75</u>
DIFFERENCE - EXPENDITURES PERTAINING TO '86-'87 PAID DURING '87-'88	<u>\$19,598.20</u>

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To: The Fellowship
From: Ed Duquette, Chairperson
WSC Policy Committee

Greetings from the dynamic, innovative and relentless WSC Policy Committee. First off, I would like to take my hat off to all of you who have worked so hard to help the Conference overcome its financial situation. We are doing much better than last reported, although there is quite a long way to go yet. All the Conference committees and the WSB have been quite strapped in our ability to function this year. There just hasn't been enough funding to accomplish everything that we had hoped to. But I feel confident that if the support continues to roll in, and if the projects that the Joint Administrative Committee has drafted continue to progress, that we may overcome this problem for a long time to come.

I would like to report on the Committee's progress at the Newark Workshop. We were able to address each of the motions that were committed to the Policy Committee at the Conference as well as all the suggestions that the Committee received during the Conference.

We developed a plan of action on the motion committed to Policy that suggested only RSR's be voting participants at the WSC. We decided to assign two members of the Committee the responsibility of drafting the support of each side of the issue. We will be including in the Conference Agenda Report for your review a motion, along with the best two or three "pros" and "cons," without an intent. The motion will read as follows:

"That RSR's be the only voting participants at the World Service Conference."

In all the years that I have been involved with the Conference this has been an ever present dividing force. This is your opportunity to say what you feel. We need your input. If the Committee can present both sides by presenting your views on the floor of the Conference, than perhaps we can resolve this issue. Please, this is your chance to tell it like it is.

There was a motion committed to Policy during the Conference "to include amongst all the above (referring to the WSC Policy Committee membership), two members from outside the continental USA." Our decision was not to make any changes to our guidelines but rather to present the following response to the Conference: "We must always remember that N.A. is an international Fellowship. All WSC committees, wherever possible, should attempt to include members from the worldwide Fellowship."

There was a motion committed to Policy during the Conference stating: "That this Conference establish a policy of redress of any item of approval that does not follow the correct or proper approval process." This was dealt with by forming a committee to present a proposal to be worked on at the Denver workshop. If you have any input on this item please submit it to the Policy Committee via the WSO.

There was a motion committed to the Policy Committee during the Conference that stated "to remove the word 'temporary' from the working guide." The Committee decided not to take any action other than to present

this response to the Conference: "After consideration and discussion, the Committee felt that there will be significant and eminent changes to the *Temporary Working Guide to the Service Structure*. Consequently, there was a decision by this Committee to recommend retaining the word 'Temporary'."

There was a motion committed to Policy during the Conference that stated "that all items of literature for approval by group conscience submitted to the Fellowship, should have included these items: (1) intent, (2) pros, (3) cons." There was some question of the actual intent of this motion. We decided to table any further discussion of this item until the Denver workshop. This will give me some time to better research this motion. Again, if you have any input on this motion please let us hear it.

There was a motion during the Conference to commit a seventeen page document pertaining to the operational guidelines of the WSC. At Newark the Committee decided to farm out each section of the draft to a different committee member. We plan on spending the majority of the Denver workshop working on this draft. If you have any input on this draft please submit it to the Committee via the WSO.

I would like to take this opportunity to clear up some concerns that you may have about what the Policy Committee is doing to restrict the formation of new regions. NOTHING! I was surprised to hear from one of our Committee members that he didn't feel it was anybody's place to tell a region that they couldn't form. I will say that I have had some concerns about some regions that recently formed out of some not-so-spiritual agendas. Whenever I hear "Well, we will go home and form a new region, have another vote at the Conference, and see if we get our way next year," I wonder why some people are unwilling to surrender to the will of the whole. I would like to be able to paint a sunny picture of all the participants of the World Service Conference coming together once a year to further our common welfare, to share ideas and problems, to report on the wonderful accomplishments that have taken place all across our Fellowship, but that simply isn't real. Some come with score cards, lobbying materials and chips on their shoulders. That is why I am being frank with you about the Policy Committee's intention.

We hope to be able to document history in the making, as well as provide the Conference with the most complete information to base their decisions upon. If, in some corner of the world, or in our back yard, there are members of our Fellowship that would benefit from our experience, then we would have it to offer. Many situations may not simply be resolved by forming a new region, and then again many may.

We are not forming criteria that must be met for a region to be recognized by the Conference. We will not be making recommendations to the Conference to accept or not accept a new region for any reason. These things have a way of surfacing on their own. Our neighbors talk. We are hoping to provide the Conference participants with as much information surrounding the formation of a new region as we possibly can. The Conference needs to be able to make an informed decision.

To sum it up, if you fear what the Policy Committee is doing to restrict your region from being recognized by the Conference, then you probably do have something to fear--but not from the Policy Committee. If you proceed in good purpose, with all of N.A. in mind, then there is no reason to be fearful. If your intentions are less than honorable then don't use the Policy Committee as your out.

If you have any input on how the Policy Committee can better serve by collecting, collating and reporting information surrounding the formation of new regions we would greatly appreciate it.

During the Newark workshop the committee considered every piece of input received by the Fellowship last year. We may take action on some of these items but at this point it's hard to say. In any event, I will be contacting you if you have submitted input and are wondering about its progress.

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To: The Fellowship
 From: Michael Lee, Chairperson
 World Literature Committee

INTRODUCTION: A spirit of open communication continues to be the driving force behind the the World Literature Committee's steady progress this year. This report is dedicated to the spirit of the N.A. Fellowship which makes this possible.

SUCCESS IN NEWARK: The World Literature Committee (WLC) had a very successful meeting July 17-19 at the World Service Conference (WSC) meetings held in Newark, New Jersey. Nineteen out of twenty-one World Literature Committee members were in attendance, along with eighteen regional literature chairpersons! Progress was made toward developing review-form drafts of three proposed pamphlets on the WLC Priority Worklist: *In Times of Illness*; *For Those in Treatment*; and *Questions and Answers about Narcotics Anonymous*. It is hoped that review-form versions will be ready for a nine-month review and input period by registered literature committees in January of 1988 (just 3 months away).

Work was also done on the Twelve Traditions (*It Works: How and Why*, Part Two) and on an outline for the proposed pamphlet *Unity*. It has become increasingly clear that a substantial amount of work is necessary on this book before a review-form manuscript will be ready. It is hoped that the outline for *Unity* will be approved by the WLC at our next meeting in October in Denver. The project will then be assigned to a couple of regional literature committees who will be asked to assist the World Literature Committee in the development of a review-form draft for future distribution to all literature committees once it progresses to that stage.

STATUS REPORT ON PROCEDURAL GUIDELINES: The Newark open forum on the WLC Procedural Guidelines was also very successful thanks to all those members and committees who came with prepared written input which was gathered on short notice. Thank you very much. Written input of this kind is the lifeblood of world services. An appointed ad-hoc guidelines committee met in Baltimore, Maryland on August 29-30 and used all input received to begin their work on revising the Procedural Guidelines. The ad-hoc committee agreed, based on Fellowship input, that some important conceptual changes are necessary. These changes require more work than was originally planned and, therefore, may take more time than was first allotted for the work. The guidelines ad-hoc group will meet again during the Denver workshop, continue their work on changes and

make recommendations to the WLC. The original plan was to have a revised set of procedural guidelines ready for Fellowship action proposed in the 1988 Conference Agenda Report. However, based on the Baltimore discussions, it was agreed that work was required on various parts of the *Handbook for N.A. Literature Committees*. Although our goal is to complete a proposal that addresses everything we believe needs to be changed, the work may continue into next year. A contingency plan was discussed which would allow for replacement of certain sections of the Handbook this year, addressing the most pressing needs of the Committee, including the Procedural Guidelines.

PARTICIPATION BY REGIONAL CHAIRPERSONS: The Committee's decision to open up direct participation of regional literature chairpersons in ad-hoc working groups appointed by the WLC Chairperson (consistent with the WLC guidelines) was clearly a successful experiment that made much of the above work possible. The Committee will repeat this process at the October meeting in Denver. Also, literature chairpersons have been asked to bring a very brief report on literature activities or problems in their region to further the exchange of information in the customary open sessions held during the Conference workshop meetings.

Complete WLC minutes of the Newark meeting will be available after approval at the October meeting in Denver.

STATUS REPORT ON *IN LOVING SERVICE*: The only other item on the WLC Priority List for 1987-88 is the proposed book, *In Loving Service*, which is meant to share experience on the how's and why's of service in a way that does not conflict with the current or proposed service manual. This work currently contains ten chapters: The Nature of Service; The Twelve Traditions of Narcotics Anonymous; Historical Perspective; Our Service Structure; Service Procedures; The Service Effort; Trusted Servants; Ongoing Service; Strength and Guidance; and The Joy of Giving. The WLC discussed this project during a June meeting and initially decided to instruct the Chairperson to assign the material to a number of regions without the chapter on the Twelve Traditions. However, the Committee reconsidered this decision later in the same meeting. The WLC then decided to postpone action until the October meeting in Denver.

LITERATURE COMMITTEES ASK "HOW CAN WE HELP?": I can't begin to share with you how personally painful the problems surrounding the lack of review-form information pamphlets has been this past year. I know many literature committees have gone through a time of struggle, confusion, and loss of purpose. So many letters and sincere requests of help and support come to my attention as WSC Literature Chairperson, and so many of them say the same thing: "How can we help?"; "What can we work on?"; or "Please assign us a project."

The good news is that in a few short months, based upon the work done this Conference year, in January (God willing) there will be several new review-form pamphlets available to all literature committees. Also, several projects will be in a condition where they can be assigned to various regional literature committees for further work.

However, although there are no review-form pamphlets right now, there are two review-form books which are in the review and input stage of development. **Both of the projects, described below, are separate from the WSC Literature Committee.**

WSC SELECT COMMITTEE--A GUIDE TO SERVICE: The WSC Select Committee on the Service Structure, in cooperation with the WSC

Policy Committee, has made available to all members through WSO a revised review-form draft of the proposed book, *A Guide to Service in Narcotics Anonymous*. Many literature committees have been workshopping this book even though it is NOT a World Literature Committee project. This is great as long as the separation is understood, as well as the fact that the Select Committee is actively seeking conceptual input on the direction of the piece rather than detailed input on grammar, punctuation, etc. The Select Committee work does not fall under the WSC Literature Committee Procedural Guidelines which restrict distribution of "review-form" manuscripts to area and regional literature committees for a nine-month review and input period. This appears to have added to the confusion about the literature process and the terminology used to describe drafts in various stages of development.

WSC AD-HOC COMMITTEE ON IT WORKS (TWELVE STEPS):

The other equally important priority for the Fellowship as a whole concerns the review-form draft of the proposed book *It Works: How and Why, Part One* on the Twelve Steps of Narcotics Anonymous. Area and regional literature committees are being coordinated in this task by the temporary WSC Ad-hoc Committee on *It Works* whose complete report is included with this Fellowship Report. This project is separate from the WSC Literature Committee this year. However, by action of the 1987 Conference, in order to strengthen area and regional literature committees, this review-form draft is following the customary World Literature Committee procedures for review-form drafts in that the book is only available for sale through registered area and regional literature committees at the present time. This is one of the most important projects you can become involved with this year.

BUT HOW CAN WE HELP?

DIRECTION FOR LITERATURE COMMITTEES: There are over 260 registered literature committees. Many of you, and the members you serve, keep writing and asking: How can we help the World Literature Committee? It is clear that we have a long way to go in improving communications and informing the Fellowship about the literature process as it exists today and changes that may need to be made. In her March 1986 Fellowship Report, the 1985-86 World Literature Chairperson wrote much about the responsibilities of literature committees that is still relevant today:

"...You should always keep in mind that your highest priority as a committee is to ensure that N.A. Conference-approved literature is readily available to all N.A. groups and members in your area so that every addict can have access to the N.A. message in printed form... In all our service work no other project or goal ought ever to overshadow our primary purpose of carrying the N.A. message of recovery to the addict who needs it.

"The second priority of any literature committee should be to serve as a communication link between the World Literature Committee and your local N.A. community about matters concerning N.A. literature. This is very important because a great deal of information is generated from the WSO and the WSC but it is not always accessible to all groups or service committees in the Fellowship. The World Literature Committee puts out a Fellowship Report such as this one every other month. These Fellowship Reports contain current information about what is going on in the area of literature and other information that might be helpful in understanding our literature process. As a committee, you should keep groups and service

committees in your area or region informed of the information contained in these reports. You should also make regular reports to your area or regional service committee on your activities as a literature subcommittee.

"One very important thing that you as a committee should help to communicate to your local N.A. members is how to properly use literature that is not yet N.A. Conference-approved. We must always be careful not to use unapproved literature at N.A. meetings and not to distribute unapproved literature to individuals or organizations outside the N.A. Fellowship. If we do not follow these guidelines we may lead N.A. members and others to unknowingly hear what may be a distorted or erroneous message. Although we believe that our review and approval-stage literature contains some very excellent recovery material, we cannot assume that it is error-free and acceptable to the entire Fellowship. Only the elected representatives of the N.A. Fellowship voicing the worldwide group conscience at the annual World Service Conference [by two-thirds majority vote] can decide whether or not a piece of literature is truly representative of the experience of the N.A. Fellowship as a whole.

"The third priority of an N.A. literature committee should be to review the literature which is currently in the review stage or the approval stage.

"After a literature committee has addressed all the above priorities, any remaining time should be spent preparing input for those literature projects which have been set as priorities for the World Literature Committee by the World Service Conference of N.A. Like all other service committees in N.A., the World Literature Committee works within the service structure to meet the needs of the Fellowship as a whole. We accept and adhere to the priorities set for us by the World Service Conference. We cannot devote time to other projects until our priorities have been fulfilled. If area and regional literature committees have time after their main responsibilities have been met, they should concentrate on writing input for those projects set as priorities for the World Literature Committee."

When you are doing these things, to the best of your present ability, you **are helping** the World Literature Committee and serving the best interests of the N.A. Fellowship as a whole.

FIVE APPROVAL-FORM ITEMS AVAILABLE: As I reported last month, five (5) approval-form items are available this year. Please help ensure that this material is widely available. Because confusion persists, I want to emphasize the differences between Conference-approved, approval-form and review-form literature.

Although both Conference-approved and approval-form literature can be distributed or sold at meetings, only Conference-approved literature can be read or used in meetings. Literature committees may wish to sponsor special workshops or allow time in committee meetings to read, discuss and evaluate approval form items so that interested members do have a forum in which the material can be studied in a group setting.

It is also important to emphasize the difference between review-form and approval-form literature. Approval-form literature is NOT review-form literature. Although the World Literature Committee accepts input on approval-form items, approval-form drafts are not published to solicit input. Approval-form material is published to give the Fellowship one entire year to evaluate a specific, proposed final format of a given item and express the group conscience of the Fellowship on that item. Approval form literature is definitely one of the items included in the Conference Agenda Report which directly affects our groups' primary purpose. It is imperative that every

group make this literature available to our members. Each member can then participate through the established service structure to assure that the vote carried by our RSR's clearly expresses the desire of our Fellowship regarding this vital tool of N.A. recovery.

At this stage, the expressed group conscience should be in the form of a yes or no vote only. The World Service Conference is supposed to either accept or reject a piece of literature in "approval-form." There have been exceptions where the Conference has accepted specific amendments in the adoption or revision of material, but this in itself has raised serious questions about the whole approval-form policy and procedure that are being discussed and considered. For years there has been talk about getting out of the business of revising literature on the floor of the World Service Conference. Hopefully this will be the year we learn from past experience.

No item of literature is perfect, nor will it ever be perfect, in the sense that every addict will be able to agree on everything. The lengthy process of Conference approval involves compromise and consensus. When evaluating approval-form items, and specific problems or objections are found, it is worthwhile to ask: How important is this? Do the positive aspects of the piece outweigh certain shortcomings? Overall, is the item acceptable or unacceptable? If unacceptable, does it just need more years of work? Or is the whole concept/topic unworkable? Many minor objections may indicate that a pamphlet does need more work.

STATUS REPORT--JUST FOR TODAY: As reported in the July Fellowship Report, a survey on the content and format of the proposed daily book, *Just for Today*, is under development. This work is being undertaken even though this project is NOT on the WLC Priority Worklist. The survey is planned to be completed in time for approval by the WLC at the October meeting. The Fellowship may or may not decide to add this project to next year's WLC Priority Worklist in whatever form the Conference decides to set WLC priorities next year. Until then we all have a responsibility in the interest of unity to surrender to the collective group conscience expressed at WSC 1987.

POSSIBLE SURVEY--PROPOSED LONG RANGE PLANNING: This seems like a good place to mention that the World Literature Committee is aware of a wide range of problem areas in need of improvement in the literature process ranging from the whole WLC Priority Worklist Procedure to the effective use of Fellowship resources through assignments to--and communications with--area and regional literature committees. These and many other issues are being addressed through the focus on the whole literature process that is involved in the revision of the WLC Procedural Guidelines and the *Handbook for Narcotics Anonymous Literature Committees*. Another item under consideration and development is the use of a survey to gather input and develop a long-range, multi-year plan for the creation and revision of N.A. literature. As the Committee reaches consensus on using a survey, or reaches agreement on other solutions or recommendations to known problems, more specific details will be provided.

FINANCIAL/BUDGET POLICY PROBLEMS: Hopefully by the time of the 1988 WSC, some long-range solutions will have emerged for Conference action on the many budget-related problems which have become apparent in the last few months. But for now, money is needed just to ease the pressure. Much of the work planned for completion this year by the World Literature Committee remains in jeopardy because of the uncertainty and crisis atmosphere that remains. In the present situation it has been

very difficult to plan the remainder of this year's work, and past plans have been continually shelved or adjusted due to the lack of funds. Sacrifices and compromises have already been made. A September 25-27 ad-hoc meeting on the Twelve Traditions was canceled, and an alternative early October World Literature Conference was also not able to be held, partially because of logistics and partially because of financial uncertainty. To finalize this year's work and to advance the Twelve Traditions material, funds will need to flow into the Conference Treasury soon.

The discussion of Tradition Seven in Chapter Six of our Basic Text almost seems like a prayer right now: "N.A. services remain in need of money, and even though it is sometimes frustrating, we really would not have it any other way; we know the price would be too high. We all have to pull together, and in pulling together we learn that we really are part of 'something greater than ourselves.'" It is my hope that all members, groups, areas and regions take advantage of the opportunity to experience pulling together in a spirit of worldwide Fellowship unity this year that will carry us through this period of growth and change.

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To: The Fellowship
From: Randy Jones, Chairperson
WSC H&I Committee

The WSC H&I Committee met at the WSC workshop in Newark, New Jersey. The work that was assigned at that workshop included correlating and writing input for the revised handbook, and developing the outlines for each section. The five ad-hoc committees broke into individual groups and worked on their respective sections of the guidelines. Much of the draft work has been done on each of the individual sections, but the committee felt that we needed to have other work sessions to accomplish our goals. We have scheduled a committee work session for September 18th, 19th, and 20th in Annapolis, Maryland and a second workshop October 2nd, 3rd, and 4th at the World Service Office in Van Nuys. Hopefully after these workshops we will have a rough draft to present to all committees October 16, 1987 at the WSC workshop in Denver.

Other work in progress is a revision to the format of the WSC H&I Newsletter *Reaching Out*, and a booklet directed towards those in correctional facilities. The Colorado Region is working on a first draft for this booklet. There was much discussion about matters on which the committee felt we needed to solicit input from the Fellowship. Some of these are: How do local H&I committees feel about "women working with women," and "men working with men" in correctional facilities? Should all N.A. meetings held in treatment facilities be H&I meetings? Should members write "jail mail" type letters to people in institutions? What about working with people on medication? We would like to see input from the Fellowship on all of these matters. Since WSC '87 the WSC H&I Committee has assisted area and regional committees around the world in making the transition in literature funding practices. We also have tried to assist some committees with literature who were finding it difficult to honor their commitments.

All members who are active in H&I service are encouraged to submit input to the *Reaching Out*. Even though we are in the process of re-formatting the newsletter, we still desperately need members to submit input. We also still need "sunshine" letters from facilities where we carry the message.

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To: The Fellowship
 From: Biff Kramer, Chairperson
 WSC P.I. Committee

Since the last Fellowship report, WSC P.I. had a fantastic meeting in Newark. It began with a mock presentation of a P.I. learning day. Much experience and strength was shared on a variety of areas pertinent to P.I. Learning Days. It was great to interact with addicts from around the world. We had representation from several regions including the Australasian, the United Kingdom and Quebec.

I would like to thank Danette Creel for her years of service and dedication to WSC P.I. She is now the WSC Literature Coordinator and I am sure the Literature Committee will benefit from her ample skills, wisdom and talent. She will be missed by P.I.

She is replaced by Cindy Saisselin who brings with her a touch of her own. Cindy is talented, skilled and wise in her own right and has experience as a WSO special worker. She is now our internal P.I. Coordinator. The transition has been smooth and successful.

While doing introductions and throwing bouquets, Willie Lubka is our external P.I. Coordinator and has been doing a marvelous job dealing with the media, non-N.A. events, professionals and other non-addicts who are in contact with addicts. Willie's efforts were also essential in the smooth transition.

We also had a great issue of the summer edition *P.I. News* with reports from several regions around the world. Included in this edition was a detailed report from Hawaii on a very successful and truly international non-N.A. event.

Although input has not increased much, correspondence and communication with P.I. committees worldwide has been unbelievable. We are hoping to have more worldwide participation on our committee in the future. In order for someone to get on the WSC P.I. committee, they should be nominated by their region. We have a current limit of no more than two members from any single region. It would be of benefit to the committee and to the Fellowship as whole, as well as to the region itself, if more regions in different countries would nominate members with experience in P.I. to become members of the World Service Conference Public Information Committee.

The following items have been sent to regional P.I. subcommittees for a 60-day review and input period:

1. World level contingency plan
2. Changes to letters in the *Guide to P.I.*
3. Guide to writing news releases

4. Media kit
5. P.I. and the Media section of the *Guide to P.I.*

All of the input received will be brought to the Denver workshop and the final product will be voted on by the WSC P.I. Committee. If approved, it will be included as an action item in the Conference Agenda.

Other areas which need Fellowship input are:

1. Fellowship survey
2. Billboard and PSA inventories (this is an inventory of appraisal we hope to develop for use by local N.A. communities). We hope they will use this as part of their decision-making process, prior to utilizing billboards and PSA's.
3. P.I. in the schools
 - a. Do we belong there?
 - b. What is our message there?
 - c. How should we present ourselves when doing P.I. in schools?
4. *Guide to Phonelines*

In the *P.I. News* Spring 1987 issue, page 7, an article ("An Important Note about TV and Radio Public Service Time") referred, in paragraphs 3 and 4, about PSA time being sponsored by an outside source and that FCC regulation changes may create a need to curtail our PSA activities quite drastically. This article further stated that PSA time, if sponsored by a source other than N.A., was not in keeping with the principles of our Twelve Traditions and must be avoided.

Biff Kramer, the WSC P.I. Chairperson, informed the WSC P.I. Committee at the Newark workshop that the article contained only a single perspective. WSC P.I. does not put forth a policy on this issue, nor has the Committee made a decision regarding the application of our Traditions to this matter.

Before the FCC regulation changed, radio and TV stations were required to give part of their broadcast time for PSA's. In the past, stations included this PSA time in their overhead--thus they were directly sponsoring the PSA's. When we appear on interviews, this time is being paid for by some subscriber or advertiser--so, in effect, they are paying for our time. The same holds true when we speak at a school, church or any other place that is actually supported and paid for by someone else. Thus the accounting of PSA time is now different and there is indirect sponsoring of PSA's. Another point stressed was that broadcasters often have dead time and most often this is where our PSA's are used.

There will be a more in-depth report on this in the future. We encourage the Fellowship to disregard the article in the *P.I. News* mentioned above.

In the same *P.I. News*, on page 11, an article appeared which discussed billboards and other similar P.I. materials. An ad-hoc committee of members of the WSC P.I. Committee and the Board of Trustees which met in February discussed the funding of billboards. The following quotation is from their report:

The form of payment is up to the service committee paying for it. Some committees believe it is acceptable for N.A. to accept special billboard rates for non-profit organizations. Others do not. Some committees bargain for better rates, others do not. Right now our Fellowship does not have a clear direction on these issues and we hope that we will receive input on them from areas and regions.

The P.I. Committee is currently communicating with the Board of Trustees to help with the process of reaching group conscience on this matter. We are asking for input from the Fellowship. We feel it is clear that the Fellowship will be responsible for the final decision.

We discussed using the terms drug addict and drug addiction as part of our P.I. message. We came to the clear understanding that in the context of public information, it is appropriate to mention "drugs," "drug addiction," and "drug addicts." This keeps what and who we are clear when we are telling the public about N.A.

Participation by WSC P.I. in international non-N.A. events has been made a priority by the Committee. We are exploring various such events now, including a major conference in Hong Kong.

The new structure for the WSC P.I. Committee seems to be working very well now, thanks to the continued participation of WSC P.I. members in P.I. learning days and workshops, and also their interaction with local P.I. subcommittees, etc. Our WSC P.I. members have much experience, and can be a very good resource for the Fellowship. Use them, talk with them. Whatever your P.I. committee's strength is, or activities are, it is a good idea for P.I. committees to be in touch with the nearest WSC P.I. member or members. They can offer ideas, suggestions, and experience which helps.

It is my belief and this belief is shared by WSC P.I.--success is not measured in P.I. by the paper we generate, nor the number of items in the Conference Agenda, but by the involvement and enthusiasm of members of the Fellowship. Based on this, P.I. is having a great year.

We look to this enthusiasm and participation continuing in Denver. The WSC workshop in Denver will begin on Friday with another mock learning day. Several topics will be covered by WSC P.I. members. Business as usual will be done on Saturday and Sunday.

For those of you who may be interested, the American Medical Association has recently approved a resolution which includes the following:

"Resolved that the American Medical Association endorses the proposition that drug dependencies, including alcoholism, are diseases, and that their treatment is a legitimate part of medical practice; and that the AMA encourages individual physicians and other health professionals, medical and other health organizations, and governments and other policy makers to become more well-informed about drug dependencies, to base their policies and activities on recognitions of drug dependency."

It is gratifying to me to see increasing public awareness of the disease concept of addiction, which N.A. has understood since addicts began recovering in N.A.

I'm planning to go to Australia to participate in a P.I. learning day and some workshops in October. I look forward to this experience.

Keep up the enthusiasm and good work. Please send your input as soon as possible! Thanks and God bless.

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To: The Fellowship
From: Leah Goodrich, Chairperson
WSC Select Committee

The Select Committee will again hold an open forum input meeting at the Denver WSC workshop in October. This has been tentatively scheduled for Friday, October 16, 1987, from 6:00 pm-9:00 pm. We will try to focus the discussions on the information presented in the following report. It is very important that members and service committees study this new information and be prepared to give your comments on the proposed concepts. It will be your comments on these proposals that will determine the future direction the Committee will take.

If the proposed concepts are received favorably, this may alter the work schedule for the *Guide to Service in Narcotics Anonymous*. The next committee meeting will be held in November, at which time we will be discussing a possible change in scheduling for the Guide, based on the input we receive. All motions committed by the WSC to the Select Committee will again be reviewed at that meeting and reported in the subsequent Fellowship Report. We will also continue to factor in the input we have received on the current draft. Please continue to send us your comments on the current material.

FROM THE SELECT COMMITTEE ON SERVICE STRUCTURE

During the past three years, as the Select Committee on Service Structure has been working to prepare a handbook on service in N.A., there have been a great many lessons learned by the committee. The task was much greater than any member imagined it would be. As the committee members began to participate, they found that they were hard pressed to conceptualize the changes in the structure that now seem fairly obvious.

At first glance the task seemed to be to simply rewrite the existing *Temporary Working Guide* and incorporate some of the ideas presented by members in their letters. The learning process that resulted from the lengthy discussions revealed a much more comprehensive task. These past six months have been the most enlightening. They have revealed the need for a comprehensive change in the structure of the world level of service as we currently know it. The report that follows is an attempt to describe the current discussions of the Select Committee on Service Structure. These

discussions are still incomplete at this time and in no way imply any final decisions. This is simply a report on our progress and offers only a single option. Other options will also be examined in the coming months. The Committee invites members to comment on this material by sending written input to the Committee through the World Service Office.

The Service Structure of Narcotics Anonymous

The basic elements of the service structure of the Fellowship are already proven to work and need little change. The group, the area committee and the regional service committee comprise the structure of service in N.A., and the method for decision making for the Fellowship as a whole. This report includes few changes in that existing service pattern.

Where a major change seems to be needed is at the level of service beyond the scope of an individual region. In earlier service materials it was presumed that the next level of service was the world level. While that was a logical assumption then and has been tried, there have evolved some problems with the quick jump from a region to a truly worldwide conference.

The difficulties involved in that jump include differences in language, culture, distance and ability to provide services. While the Fellowship grew primarily in the U.S. and Canada these problems were not fully visible. Now that the Fellowship is growing strong in places so far away as Australia, South America, Europe and Asia the difficulties of language, culture, distance and self-support, must be addressed.

There are several practical matters that highlight these problems. After three years of trying different techniques for translation of literature written in American English into different languages, no simple or single process has been found to be universally practical or satisfactory. Some language materials have been in the translation process for all of these past three years. Some items have been translated and re-translated several times and a completely satisfactory product has not yet been achieved. In addition to the difficulties of translating the material adequately and ensuring the accuracy of the N.A. message, there is the question of cultural differences making some of the material unsuitable even if translated correctly.

Although our disease is universal, language and cultural differences make it hard, if not impossible, for addicts in many places to identify with the settings, terminology, and experience described in much of the American recovery stories. Addiction in the rural areas of the Philippines, Columbia or Jordan is a real problem, but the patterns of living are so culturally different that stories of Americans provide little common ground for identification.

The translation of service materials approved by the World Service Conference, for things such as the *Guide to Phonenumber Service* or *Convention Guidelines*, is simply not even being addressed. With such vast differences existing in cultural foundations these materials are not relevant in places like India, most of Africa, and parts of Europe or South America.

This non-relevance therefore raises a question of the propriety of calling such materials "World Service Conference" tools. This matter of relevance can be expanded to question why such materials should be sent to places in the Fellowship for "world approval" when actually they are not

relevant to the entire world Fellowship. And of course if they are not relevant, why translate them?

These significant issues have been made more clear as a result of the participation of more non-Americans in the past two World Service Conferences and efforts to participate in various Conference Committees. As a result of these lessons and growing discussions, new ideas for service beyond the regional level have taken place. On the pages that follow are the results of those discussions. The first task was to establish concepts that can form the basis for more detailed discussions. Following refinement of those conceptual discussions, the specific language that can formulate structural options is presented. In order to foster open debate on these options, several options are presented for those elements when more than one option was widely discussed or developed.

General Concepts

World services should be a term applied to those issues and activities that are generally universal in their application rather than specific to a particular language, culture or geographical area.

Future recovery literature should be developed and approved more along language and cultural lines rather than a universal worldwide basis. Similarly, service materials should be developed and approved more for the setting in which they will be used rather than attempting to evolve a single document on each segment of service.

Both recovery literature and service materials must reflect a consistent application of the Twelve Steps and Twelve Traditions of N.A. and should not be changed, altered or modified. The concepts must remain true to our current understanding regardless of language or cultural differences.

Although nationalism has not been a large issue within N.A. discussions, and it generally conveys negative concepts with respect to a spiritual program, there are some situations where our service structure may benefit by taking into consideration the geo-political structure of nations. Some service materials and structures may work more effectively on a nation by nation basis than on the basis of regions as we now know them. An example of this may be the N.A. community in the United Kingdom. They currently have one region covering the greater London area but other regions will soon evolve. In matters of H&I or P.I. service especially, it would be logical that the Fellowship would benefit from a committee that served the UK as a whole. In some ways this has already been accomplished through the formulation of the UK Assembly which will be an administrative unit responsible to handle concerns affecting all of the UK. The London Region, and others as they form, will continue to function as elements of the World Service Conference. But they will also function as part of the UK Assembly, although the UK Assembly will not have a direct relationship to the World Service Conference.

World services need to be practical, affordable and effective. As the Fellowship grows in the years ahead it will eventually have as many meetings (areas and regions too) outside the U.S. as there are inside the U.S. This may mean as more addicts are elected to world service, many may speak languages other than English. This may also mean that an extraordinary financial burden may be involved for the conduct of a World Service Conference. The movement of trusted servants around the globe to attend the Conference meeting or committee meetings alone will be

staggering. Additionally, the cost for translation of even the basic conceptual materials will remain a long, awkward, and expensive process.

A more practical and effective approach seems to be to encourage a system that permits the evolution of N.A. decision making, take advantage of prior experience, strength and hope, but does not require all of that to take place at one World Conference each year. Developing decision making elements like the UK Assembly or Continental Service Conferences seems the most reasonable and practical solution. However, consistency to our basic spiritual principles must be continually assured.

For this reason, an effective worldwide element must exist within the Fellowship. That element should be large enough to be representative of the whole N.A. Fellowship while at the same time small enough to be practical and efficient. Whichever method we choose to accomplish our Fellowship's goals, the responsibilities of our worldwide service element should be wide reaching in some ways but rather restricted in others. For example, it should be the holder of the ultimate copyright and trademarks of N.A., including the name Narcotics Anonymous. It should be able to grant permission to print and distribute literature within continents or countries, it should conduct the world convention, it should be the caretakers of our spiritual principles. It should not, however, involve itself in the approval of specific programs and/or activities that are relevant only to parts of the Fellowship, it should not impede or delay the structural development unless that development affects the Fellowship as a whole and it should not be involved in the development of service tools intended only for limited use within the Fellowship except to check for consistency with N.A. principles.

World services need to be small enough to be practical, but large enough to avoid the stigma of "an elite" or remote circle of members. There must be a practical relationship between world service and other service elements.

Financing of these service units is through the Seventh Tradition. This should include funds sent along through the service structure from funds collected at N.A. meetings, revenue from Fellowship events and sales of approved literature or other materials.

What these general concepts are intended to express is the manner by which the whole Fellowship becomes responsible for the safe keeping of the Narcotics Anonymous principles. To guarantee and preserve the opportunity for all our future members to find the chance for a new way of life, no matter where, who, or when that might be. For this, we are ALL responsible.

On the basis of these concepts, the following is a first draft of notes upon which the service structure could be developed.

Recovery Literature Approval

The basic spiritual principles that are embodied in the Twelve Steps and Twelve Traditions provide the framework for recovery and unity in Narcotics Anonymous. We believe that these spiritual principles make it possible for an addict, any addict, to arrest the harmful effects of our progressive and incurable disease. Those who have come before us and sustained N.A. when it was young have preserved for us a complete concept for a new life. In order to preserve our own recovery and share that

recovery with others, it is essential that N.A. remain true to the meaning and understanding of these spiritual principles.

In order for us to fully understand these spiritual principles and to share them with others they have been written down and are embodied in the recovery material available at our meetings. So that we adhere to our Twelve Traditions with respect to the use of literature in N.A. we take special effort to abide by several of these spiritual principles that have close relevance to literature. Specifically, the concepts which lead us to turn our lives and our will over to a Power greater than ourselves, strive to maintain N.A. unity and to assure that group conscience has the opportunity to provide guidance for our efforts in literature development and use.

The N.A. experience in recovery has proven that our disease is one that affects people regardless of geography, culture, language or ethnic background. Our N.A. experience has proven that our Twelve Steps and Twelve Traditions when understood and applied, can be successful regardless of all other factors that surround an addict's desire to recover.

Our Twelve Steps and Twelve Traditions, although originally written in the English language, have endured the tests of time and translation into numerous languages. N.A. members have found their vital significance in different cultures in different words and with different expressions, but the spiritual principles, and the bearing they have on our success, have remained essentially the same.

In order to preserve the integrity of these spiritual principles, and therefore their universal application and understanding, a method has been developed to maintain the consistency of these spiritual principles when they are translated or new material is written. The basic elements in this guardian role are the individual members and their participation in N.A. groups who read and use the material. (*The administrative procedure to be used to assure consistency will be specified as this draft is developed.*)

In addition to the members' personal participation for their own recovery, a member also participates so as to strengthen the group's recovery and carry the message to the addict who is still suffering. This participation must always include a watchful eye to important matters presented by assembly or conference, which affect changes in literature and the interpretation of the Twelve Steps and Traditions. While it is not expected that each member spend vast amounts of time studying everything that assembly or conference committees do, when information is available that includes new language that would be used as "recovery literature," attention should be given.

This attention and therefore involvement can then be expressed through the service structure so that our Twelve Steps and Traditions are preserved.

To facilitate this at the assembly, conference and world levels, several practices have been developed that provide for a long and thorough review process. This process has been developed so as to accommodate the translation of the understandings and meanings of the Twelve Steps and Twelve Traditions of N.A., including their description and application, into different languages, different cultures and different living conditions.

Service Literature Approval

This World Guide to Service provides the framework for our evolving Fellowship that includes different languages, cultures and environmental

living conditions. This was done in recognition of the vast differences that exist between members living in different continents whose disease may be the same, but whose language, customs and cultural concepts may be entirely different. The particular elements and organization of the service structure in one culture may be entirely different from other structures. In order to accommodate these differences an element of autonomy has been incorporated into the approval process for service related decisions.

It is anticipated that the primary elements of the service structure will remain as they are described in this Guide. The application of this structure and how it is described in a particular language is best left to those most familiar with the language and culture in which the structure is being developed. Accordingly, groups and area committees, when forming regional service committees, may elect to form an assembly committee to serve certain needs within the structure of N.A. which impacts their own circumstances.

Actions taken by assemblies and continental conferences which approve recovery literature or service materials affect N.A. as a whole. By the nature of such materials they are in effect declaring what N.A. believes and how N.A. is organized. Accordingly, some mechanism must exist to provide opportunity for assurance to the rest of the Fellowship that approval of such materials by an assembly or continental conference is consistent with the common perceptions of N.A. shared by the rest of the Fellowship. *(The mechanics of that process need to be developed and included in this publication.)*

The worldwide Fellowship has evolved service materials that contain general concepts and principles covering each of the fields of N.A. service. These materials provide the framework for most service activities. Continental conferences, assemblies and regions frequently develop addendum to these publications to provide information that is relevant to the circumstances found in the area served by that conference, assembly or region. The approval of these addendum materials rests with the respective conference, assembly or region.

Service materials for use in an area served by an assembly or a continental conference can be developed and approved by that assembly or conference. Examples of such efforts would be the creation of hospital and institution materials by the N.A. assembly of a nation with a single and integrated penal or judicial system. There are enough differences and unique circumstances in different nations that we have found this approach more realistic than a single detailed publication that is expected to cover all countries.

National Assemblies

Although the regional service committee shall remain as the primary administrative unit for the Fellowship, there are many circumstances where efforts of several regions should be consolidated so as to permit concentrated action for some purposes. The national assembly has been created as a service element for this purpose. The assembly may be created when the N.A. community in a particular area with a common language, governmental agency or cultural background determines that such a service element would provide better serve to the Fellowship.

National assemblies are service forums created by regions to meet specific needs of those regions. The authority and responsibility of the regions and their participation in their respective service conference shall

not be affected by the creation of an assembly. An assembly may exercise responsibility to approve recovery literature and service materials, when such materials are relevant specifically to the area served, consistent with other sections of this publication on approval of literature and service materials.

A service assembly may be formed to accommodate the needs of two or more regions having certain mutual needs. Common bonds for such service conferences are language, geography, political boundaries, and cultural distinctions. In the spirit of our universal principles, the option to create such service assemblies based on these mutual need categories should be exercised in an inclusionary manner rather than an exclusionary one. In order to avoid the violation of our Tenth Tradition such service assemblies should not be created to foster or institutionalize N.A. service according to nationalism, political ideology, racism or other divisive bases.

Service assemblies should be formed for purposes of serving the specific needs of the Fellowship with the common bonds identified. The regional service committees of these same N.A. communities should also be part of a service conference which serves a larger unit of the Fellowship. These service conferences are normally organized along large geographical boundaries such as the North American Continent or Europe. This approach will permit addicts from different languages and customs to learn from one another while they organize and conduct the services that a conference may need to accomplish.

It may be desirable to create specialized service boards or committees with more limited scopes of responsibility and duty. Such limited conferences may also be organized so that their memberships can participate directly in a larger conference setting.

For example, the language and cultural similarities in some geographical areas (frequently along national borders, but not necessarily so) may be large enough to support a service conference to handle such matters as literature development, public information, and hospital and institution work. Frequently such areas are part of a larger land mass geographical feature that facilitates easy communication and travel to adjacent language and cultural areas. Europe is a good example. It may be desirable to have service assemblies that serve the specific languages or cultures separately while having a larger conference serve the whole European Continent for certain needs.

To accommodate this manner of organization, assemblies that serve a portion of a continental service conference may be identified according to national or cultural terms. The use of such terms should be thought of only as an identifying factor rather than as promoting nationalism or differences between members.

Examples of this pattern may be that service assemblies may be created in each of the major language groupings in Europe. These assemblies may meet to accomplish tasks that are common to their language, culture or nation because they may be substantially different from neighboring regions. These assemblies may meet to organize efforts in hospitals and institutions because their national medical delivery system or treatment services are consolidated or substantially different from those in adjoining countries. Similarly, penal systems may operate so differently that a unified approach may be essential. These assemblies may obtain license from the World Service Office to translate, publish and distribute approved literature and use the Narcotics Anonymous name, N.A. logo or other registered trademarks. This may be done to take advantage of single

language units, or unified postal systems, to avoid international shipping difficulties (customs, inspections and delays), or to avoid shipping materials great distances.

Continental Service Conferences

In order to obtain the benefit of the experience, strength and hope of others, permitting service assemblies to exist in isolation in other respects would be detrimental. Consequently, such service assemblies as may be created to serve single language groups, nationalities, etc., should be unified through a service conference having service responsibilities that are more general and varied. Again, using Europe as an example, there may be service assemblies for each of the major language groupings, English, German, French, etc., while a single European Service Conference exists to serve the larger needs.

Each conference will select a Board of Trustees to serve the needs of the membership of that conference. Each conference will select Trustees according to the general principles outlined in this publication for Trustees. The exact number and duties of the Trustees shall be determined by each conference. Each conference shall further make provision for the participation of some Trustees on the World Service Board of Trustees.

(The form of world service and what it is called is not certain and will be confusing. In order to avoid conflict the following sections on World Service Conference and World Service Board of Trustees will be expanded through additional work and discussions by the Committee. It may be that a World Service Conference is maintained or it may be possible to reduce the size of the body we currently know as the world body and take advantage of a smaller group, such as a World Service Board of Trustees with members from the Trustees of each continental conference.)

World Service Conference

The World Service Conference serves as the focal point of worldwide efforts of N.A. Most N.A. activities occur at the group, area and regional levels. Limited activities occur at the assembly or continental conference levels. As detailed in earlier sections, assembly and continental conference responsibilities give the assemblies and continental conferences authority to develop and authorize most items of literature, structure and procedure and require only a concurrence from the world services.

The focus of responsibility of the World Service Conference is more limited in scope, but universal in its application. The WSC, for example, is vested with the responsibility of reviewing service and recovery materials developed by continental conferences or assemblies. The nature of such review is not for the language or specific details of such materials, but only to assure that they remain consistent with the common understanding of the spiritual principles of the N.A. Program. The nature of the action of the World Service Conference in this regard shall be to advise the originating assembly or conference that no conflicts were found, or if they were found, that they were identified by the WSC in the report returned with the review material. It is the responsibility of the originating assembly or conference to then review the material and make such changes as they believe are appropriate.

The World Service Conference is composed of representatives of each of the continental conferences and selected members from those parts of the Fellowship that are not part of or served by a continental conference. Each continental conference selects fifteen of its members including its Chairperson, Vice-chairperson and three Trustees to serve on the World Service Conference. The World Service Conference meets during each even numbered year.

World Service Board of Trustees

The World Service Board of Trustees serves as the committee with whom the Fellowship as a whole has vested the responsibility and authority to oversee the international and inter-conference activities and responsibilities of the Fellowship.

The World Service Board of Trustees includes five Trustees from each continental service conference and such additional Trustees as may be selected by the Board. Each continental service conference may elect to have their five world level Trustees serve only these inter-conference and international needs, or may wish to have them perform their world level duties in addition to duties assigned as service to the conference which selected them. The selection of the Trustees and their replacement shall be accomplished according to such procedure and schedule as may be established by each continental service conference. It is requested that each conference provide for rotation in such manner that no Trustee serve less than three years nor more than six years consecutively and that the rotation provide that not more than three Trustees have concurrent terms of office. In order to avoid the additional expense and burden necessitated by multi-language activities, continental conferences are requested to select Trustees that read and communicate in one of the universal languages.

Service Offices

Service offices have proven to be of value to the growth of the Fellowship and our ability to carry the message of recovery to the addict. Service offices can be formed by service committees within the structure of N.A. There may be area, regional, assembly or conference services. Every office is formed by one of these service committees and the office it creates serves only the membership of its sponsoring committee. In order to avoid confusion and conflicts, offices at some levels of service are restricted from performing certain types of activities.

Some offices of assemblies or conferences enter agreements with the World Service Office that permit the office to publish, print, distribute and/or translate literature and other items within the area served by the office. Such agreements are evolved on a fairly limited basis, in order to minimize the administrative costs associated with such offices, while at the same time making provision for cost effective distribution and access to literature. These agreements provide that each office pay a royalty payment to the World Service Office. This royalty is a small portion of the sales price and is intended to provide the funds essential for the operational responsibilities of the World Service Office to the Fellowship as a whole.

New World Service Office

The World Service Office has an adequate staff responsible for assisting the World Service Board of Trustees. The Office provides a number of services for the Fellowship as a whole and the general population.

Public Information Services: The Office serves as the public information distribution center for our worldwide Fellowship. Primary public information energies of the Office are directed toward coordinating the public information activities of the Fellowship on a worldwide basis. Specific public information efforts include coordinating N.A. participation in international public information projects and activities.

The Office may organize and/or participate in international forums where N.A. participation may be appropriate.

The Office will have direct responsibility to perform the types of public information duties and responsibilities that are described for continental conference public information committees for those areas not served by a continental conference. These activities will include the full range of public information responses and projects that develop understanding and attraction to N.A. The Office will assist the development of public information efforts in these unserved areas so that they can become self-sustaining.

General Services: The Office will be responsible for providing general services in geographical areas that are not served by a continental service conference. The Office will encourage the development and growth of N.A. in such areas and assist in the structural development of these new N.A. communities so that they can develop service boards and committees and become self-sustaining.

The Office will hold the worldwide copyrights and trademark rights to specific N.A. properties. These properties include the logos and symbols that are adopted by the Fellowship in their original form and such variations as may be adapted throughout the Fellowship. The copyrights to our literature, the use of the name Narcotics Anonymous, or any items developed for use by the Fellowship throughout the world.

The World Service Office further will be responsible for production and distribution of literature in those geographical areas that are not served by a continental service conference.

The Office will have the sole authority to enter into agreements to license or authorize the use of the Narcotics Anonymous name in any language, N.A. logos, symbols and production of literature. Such agreements will be authorized so that continental service offices may fulfill the needs of the N.A. communities they are created to serve. The Office shall be responsible for the protection of N.A. rights to these properties and, in conjunction with continental service offices when appropriate, take such action as may be necessary to preserve the rights of N.A. in the use of these properties.

The World Service Office will be responsible to provide the administrative services that the World Board of Trustees may require. These services include the financial and planning needs for Trustee meetings and participation of World Trustees in events, meetings or activities in which they are called upon to participate.

The Office will facilitate and arrange for an interchange of information between continental conferences and/or their various boards and committees. This responsibility may include international conferences

or meetings, the exchange of service materials and recovery materials generated by separate conferences.

The Office is responsible for ensuring the integrity of the translation of material into any and/or all languages that are not already served through the activities of an existing continental service conference.

The World Service Office will be responsible for the conduct of the world convention of N.A. The world convention will be held on a periodic basis in different locations which may best serve the Fellowship at large.

The Office will be responsible for the administration of the World Service Conference or other international and inter-conference workshops and meetings.

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To: The Fellowship

From: Bill Zimmerman, Chairperson
WSC Additional Needs Ad-Hoc Committee

Greetings from the WSC Additional Needs Ad-Hoc Committee. I cannot believe that this is the second Fellowship Report already. Though we are the new kids on the block, we have been quite excited with our new mission and we are very busy exploring new frontiers never explored before in Narcotics Anonymous.

In New Jersey, we addressed and handled the following items:

- A. Committee membership--The WSC Additional Needs Ad-Hoc Committee has established its membership at a maximum of 15 voting participants with an additional two members: one member of the WSO Board of Directors, one member of the Board of Trustees, for a grand total of eighteen voting participants. At this time, we have three vacant seats.
- B. Committee direction and purpose--Much discussion was held on the question of direction and purpose. It was decided that the committee could best carry out the task outlined by this year's conference in the following ways:
 - 1. Becoming a centralized contact for members, groups and committees who wish information about this subject.
 - 2. Establish a base of information for regional additional needs committees to utilize.
 - 3. Pursue suggestions for regions that have a need to establish additional needs committees.
 - 4. Investigate considerations involved in developing specific material or adapting existing literature for blind, deaf and other addicts with additional needs.
 - 5. Develop suggestions for making N.A. meetings accessible to addicts with additional needs.
- C. How to enhance communications and raise the level of awareness concerning additional needs--It was decided to use all avenues of

communication available to us starting with the *Newsline* and the *N.A. Way Magazine*.

- D. Regional and area updates--There were 11 reports given on additional needs. Three of which came from regional standing committees.
- E. The informal forum--We held an unexpected informal forum within the committee on Saturday. Many beautiful thoughts and experiences were shared by committee members. This sharing helped to raise the awareness of the committee itself.

Now comes the hard part. The part where you, the Fellowship, can and must help. Even though over the past three months much work has been done by this committee, there is still so much that needs to be done. Only you, the Fellowship, can provide us with the materials to complete our task. At the time of this report, we have only received a very small number of responses to our questionnaire. We need your input, because it is you we are serving. Please send your completed questionnaires to the World Service Office, Attn: Additional Needs Committee.

We are looking forward to working with other WSC Committees in the future, and aiding them in any way so that Narcotics Anonymous may even more effectively carry the message of recovery to the addict with additional needs.

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To: The Fellowship

From: Vince Daley, Chairperson
It Works: How and Why Ad-hoc Committee

BLUE AND WHITE BOOK INCORRECT: We have just found out that an error was made in the printing of the blue and white version of *It Works*. The second section, which contains the white approval form of *It Works* is not the final, correct version. In short, if you have purchased a blue and white draft, it is not the one that the Conference intended for use in this process and you should discontinue its use immediately. This is some very bad news indeed but it does not have to be a major setback for this project. It will slow us down a bit as we review and organize the input at the workshops but we'll just have to be a little more patient and work harder.

As you will see in the WSO report, sales have been stopped and will not resume until the corrected copies are available. Please, read that report for all the details on this. For those of you who have upcoming workshops and have an immediate need for the correct version, please contact the World Service Office Literature Coordinator for replacements. The corrected manuscript should be ready within three weeks of this report. It will be printed with a black and white cover this time to help distinguish between the different sets of input we'll be receiving.

It looks like we're going from the blue and white book to the black and white book and with all the hurdles this project is going through, the final version, I guess, should appropriately be black and blue!

GENERAL DISCUSSION: I'd like to share a few thoughts I have had from the many phone conversations I've had with those of you who are interested in this project. It seems some of you are having few problems following the directions and guidance for this project while others are confused. Perhaps this is because so much is happening in such a short period of time and to have a successful workshop requires quite a few individuals performing their separate tasks and roles in harmony. As with most things, we can really complicate this or we can keep it simple. If you have questions, comments, or criticisms, please call either Danette at the World Service Office or myself at 301/747-5464 after 5:00 pm.

I have spent most of my evenings on the phone with many of you and I'll bet I've only scratched the surface. That's why we have prepared written material on what to do which has been mailed to all registered area and regional literature committees. If you feel you should be getting something you aren't, you need to check your P.O. boxes and find out who is getting the mail. This seems to be a problem with some literature committees that's just come to my attention.

I do want you to know that I've loved talking to everyone and want to assist you in any way I can. So far I've gotten nothing but a positive response despite the questions and details that need to be ironed out.

If I've heard one criticism it would be about the geographics of the selected cities. I could give a three page report on how and why, pro's and con's to the site selection. There is only so much money to hold a certain number of workshops. No one should feel that they can't contribute to the writing of this book. Even if your area or region is not going to be hosting one of the world workshops you can participate in local workshops. Any member can participate in reviewing and inputting on this book through your local literature committee. Write your input, participate with your local committee and send it to the World Service Office and we'll get it to one of the world workshops.

One of the points we'll be needing your guidance on in the next few months is whether or not enough workshops were held and if the job is complete. We'll report to the Fellowship on what we have, and make recommendations based on what we hear from you as to whether we should continue this process for another year. One point should be made clear. The deadline date for generating input for this Conference year will be February first. As a WSC Committee we will need February, March and April to compile all the input and perhaps have one final workshop during that period to factor in the last minute input that's sure to come in.

A SPECIAL NOTE TO ALL REGIONAL LITERATURE COMMITTEES: Many regional service committees are holding workshops monthly or bi-monthly. What we need to do together is to get each area or region's master list of changes to the nearest world workshop. If, for example, the nearest world workshop to you is being held in November, keep generating your material until November and then take it to the workshop or send it to the World Service Office with instructions and we'll make sure it gets there. If you want to continue workshopping the book past November, send your input to the World Service Office as you generate it and we will get it to the workshops in December and January.

WORLD WORKSHOP SCHEDULE: We are doing our best to let you know as we find out the dates and locations of scheduled workshops. Information about the world workshop sites must be compiled by the regions

hosting the workshop and submitted, in a flyer form, to WSO so that we can mail copies of it to neighboring regions. PLEASE, stay in touch with us and send a flyer as soon as possible. Here is what we're aware of so far:

September 26 - 27	Baltimore (neighboring areas and regions will receive flyers and directions soon.)
October 10 - 11	Sydney, Australia
November 6 - 8	Seattle
November 13 - 15	Kansas City
November (1st or 2nd weekend)	Dallas/Fort Worth
December (1st or 2nd weekend)	Miami
January	San Francisco

STEPS OUTLINE: The outline that is being created on the Twelve Steps is going to play a major role throughout the development of our book. Currently the ad-hoc committee is writing a draft outline which is to be mailed to all area and regional literature committees in September for more refinement, review and input. Your comments about this approach and direction are very important to us. We will be meeting and discussing this at the WSC quarterly meeting in Denver on Friday, October 16th. If your RSR or someone else from your region is coming, have them pass your information on to us.

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To: The Fellowship
 From: Bob Rehmar, Chairman
 Board of Trustees

The Board of Trustees met on August 22 and 23, 1987 in Van Nuys, California. This was the first meeting since the May 1st meeting held at the end of the World Service Conference. All twelve Trustees were in attendance.

Each Trustee reported on their activities and interaction with the Conference Committees. Additionally, reports were received from the World Service Conference Chairperson, the WSO Board of Directors, the Executive Director of the WSO and the WSO Coordinator for the Trustees. This communication is proving to be extremely valuable to each member of the Board of Trustees.

Current assignments for board members are as follows; James D. as associate editor for the N.A. Way magazine, Jack B., as liaison to the Select Committee, Greg P., as liaison to the Select Committee, Bo S., as liaison to the World Literature Committee, Sydney R., as liaison to the World Literature Committee, Sally E., as liaison to the International Ad-Hoc Committee, Tom M., as liaison to the P.I. Committee, Bob B., as liaison to the Policy Committee, Dutch H., as liaison to the H&I Committee, Mario T., as liaison to the H&I Committee. In addition to their roles as Chairman and Vice-Chairman, Bob R. has been working closely with the Joint

Administrative Committee and WSO, and John F. has been serving as a member of the WCCNA Board of Directors.

The Board of Trustees discussed thirteen articles which have appeared in previous issues of the *Newsline*. These articles were written by individual trustees in response to questions or needs expressed by the Fellowship at a particular time, and represented the views of the author at that time. The Board took unanimous action to recommend to the WSO that all thirteen of these articles include a byline (author and date of writing) and a clarifying statement, and that they should be made available to members of the Fellowship upon request.

There is still some confusion in various places about the status of articles from the Board of Trustees. The confusion evidently stems from the initial request for input on five subjects. This request was presented along with suggested articles in the Board of Trustees Report to WSC '86. Input was received over the following year, and the articles were revised and presented to WSC '87 for consideration. The Conference referred all of the articles back to the Board of Trustees and also passed the following motion: "That unless the Board of Trustees can agree by at least a 2/3 majority, articles be brought to WSC before publication."

We discussed these seven articles which were referred back to us by WSC action. Of these, two were approved by the required 2/3 majority of the Board of Trustees, four were not approved, and one was tabled.

"The Relationship of Narcotics Anonymous to Nar-Anon and Families Anonymous" and "Open and Closed N.A. Meetings" were approved. "Methadone Use and Medication in N.A." was tabled until the next meeting.

The other four articles did not receive the required 2/3 majority and were therefore not approved. These articles concerned various aspects of Common Needs, Aids in Recovery, Unity and Prejudice, and N.A. Language. As a result of this lack of the required 2/3 majority, none of these four articles are appropriate for use in any setting.

It is our hope that the above information will be used to help clarify any confusion or questions about these articles.

We are making progress in exploring a workable process for reviewing and/or revising written material generated by the Board of Trustees. The need for this has arisen from many requests and it is apparent that there are several different categories of written material to be examined. The Board of Trustees will continue working on this project at our next meeting.

Several requests have been made to obtain copies of the input which the Board has received from the Fellowship. The Board has considered these requests and decided that all input received was submitted in the spirit of confidentiality and anonymity, and copyright releases were not obtained. It would not be appropriate for us to pass this input on to any other member, group, or service committee. Our recommendation is that any other committee which needs specific input should request it from the Fellowship and obtain any necessary release forms for their project.

We all look forward to the Conference Committee workshop in Denver and to serving the Fellowship over the coming months. As always, the Board of Trustees is pleased to receive input from all of you.

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To: The Fellowship

From: Robert Stone, Executive Director
World Service Office

There are three major items that the World Service Office needs to advise the Fellowship of in this report. They concern the current publication of *It Works: How and Why*, audio tapes and world service responsibilities in Europe.

A serious error has been made with the printing of the blue and white version of *It Works: How and Why*. It is important that we make an amend to the Fellowship for preparing and distributing an incorrect version. If you have received a copy of the blue and white printing of *It Works: How and Why*, do not continue using it. The Office is in the process of preparing a corrected printing of this publication.

To explain what occurred is embarrassing, but nonetheless essential. When we began putting this together following the 1987 World Service Conference, we utilized the file in our main computer storage memory. The material was printed out in the proper format, collated, and sent to the printer for production. Because we assumed that the copy printed out was the only copy of the manuscript that we had, we did not proofread the manuscript before sending it off to the printer. This is an avoidable and inexcusable error. Several members, soon after receiving copies, reported to us that it was different in some respects than the white cover copy they had been reviewing for the last twelve months. We were at first skeptical and asked members' assistance in pinpointing the differences they were finding.

Eventually, after receiving additional input from others, we did examine in extensive detail the material. We discovered in this investigation that the version of the manuscript that had been printed last year in the white cover was not the same version that had been printed in the white and blue cover. In tracing back the origin of this error, we discovered that the approval-form version of the text printed in the white cover had been lost when our main computer memory failed in March of 1986. This occurred after the typeset version had already been dispatched to the printing company, who was at that time printing the white cover edition. When we reconstructed files on our main memory in the computer, unfortunately we retrieved a back-up file which was an earlier version of the material.

Unfortunately, in May of this year when we printed out what we thought was the correct version, we did not remember the computer failure and did not check to make sure it was the correct version. Consequently, the edition currently in circulation is manifestly incorrect with respect to the portion that was distributed last year with a white cover.

The Office is currently reprinting the correct material, and it will be made available without additional costs to all individuals and committees who have already obtained copies of the incorrect material. We are endeavoring to keep the page numbers consistent so that any work an individual may have done on portions of the material where no change will occur, will be easy for the literature committee members to find and utilize.

We have halted distribution of copies of this publication until the corrected version is printed and available. We anticipate the process will take about three weeks.

I am very truly sorry for the mistake and the delay and the confusion that this will cause the ad-hoc committee on *It Works: How and Why*, and we are doing everything we can to expeditiously provide them with the correct materials.

On the subject of amends, there was an error in a different area that needs to be discussed. When the Basic Text and approved literature was tape recorded earlier this year, it was accomplished by the American Foundation for the Blind in New York City. Unfortunately when we sent them the material to be recorded last year, an outdated copy of the Number One I.P., *Who, What, How and Why* was sent. We did not discover this until a member reported it to us after listening to the tape. A correction was immediately made in the master tapes and subsequent tapes were sent out correctly. Unfortunately, those who received the earlier tapes have the uncorrected recording. Any member who has an incorrect copy of this tape can send it to us and receive a replacement free of charge. We encourage members who discover this error in their tape to accomplish this at the earliest possible date. We apologize for this error.

The Office invites ASR's and GSR's to direct members' attention to the most recent *Newsline* of August 1987, as it includes several items that are pending which have some importance to us all. We've indicated that change is imminent in the cost of the subscription for the *N.A. Way Magazine*. The subscription rate will change from twelve dollars to fifteen dollars effective the first of November. We are encouraging members who wish to take advantage of this specific date to renew their membership or their subscription or obtain new subscriptions at the existing rate of twelve dollars prior to November 1, 1987.

An additional item discussed briefly in the August *Newsline* was the consideration of having the World Service Office open a branch office in Europe to more closely serve the Fellowship emerging in Europe. Our first step, as indicated in the *Newsline* article, is to obtain information which can be best acquired by having a member of the staff work in New York for a period of time. Accordingly, we are moving along to have a member of our staff assigned to work in New York soon after the October Conference Workshop. We have begun discussions with a number of different resources and members as to the selection of a person to assume this responsibility. We have also received encouragement from a number of members throughout the Fellowship on this subject and are continuing to investigate the practical aspects and operational needs for a European office. As more work is done on this search we will keep the Fellowship informed.

On a matter related to the services for the United Kingdom, after a year and some months of discussions, letters, and communications, final agreement has been reached between the World Service Office and the United Kingdom Service Office concerning a license agreement. The agreement was signed by the WSO and submitted to the United Kingdom Service Office for their signature. The United Kingdom Service Office has already been producing some literature items in anticipation of the completion of this agreement with the full knowledge of the World Service Office. The status of agreements with Ireland, Germany and Australia are moving very slowly, but it is anticipated that these additional agreements will be completed during the coming year. We had anticipated that the agreement for Australia would move along more quickly as a result of a previously

planned trip by the WSO office manager to Australia to work on the agreement. Unfortunately, the trip had to be postponed and the discussions will therefore not take place until the end of 1987.

The first meeting of the Ad-Hoc International Committee has been set for October. The members of the committee include Jamie Scott-Hopkins, Ralph Kruger, Donna Markus, Jim Wymore, Tom McCall, Oliver Stanley, Michael Falk, Andree Lafontaine and Sally Evans. They will be meeting and working on materials submitted to them from WSO staff on various aspects of the international Fellowship needs.

The Office staff has exerted tremendous energy and effort to prepare information for the report due at the end of September on the possible consideration for a reduction in price of WSO literature. The report is not completed as of this date, although the report is moving towards completion. The report looks, in its draft form, to be rather lengthy and a summary report will be prepared and attached to the complete report. The summary report will probably be printed in the *Newsline* or in the Fellowship Report. The full text of the report and its supplements will probably only be submitted to the Conference participants in a direct mailing.

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To: The Fellowship

From: Steve Bice, Chairperson
World Convention Corporation

The electricity is still in the air from the 17th N.A. World Convention recently held in New Orleans. Early indications from the members who attended were very positive. Even though there were some long lines for registration and the store, most of the members had a banner time. New Orleans turned out to be an excellent site for this type of activity.

There were 3,820 members registered, with an estimated total attendance of approximately 4,400 people. The Mardi Gras Parade was one of the hits of this convention. It was truly an amazing sight to see 500 plus members "Second Lining," behind the band, around the hall to a dixieland beat on Friday night before the Mardi Gras ball. The Louisiana Host Committee deserves a heartfelt congratulations for hosting a truly exciting convention.

The World Convention Corporation would like to take this opportunity to express its gratitude to all of the members who attended WCNA-17 for their patience and their conduct during this event. The staff at all of the hotels where our members stayed were extremely impressed with how friendly and easy to deal with our members were. Additionally, we would like to assure the members that the World Convention Corporation is actively working to correct some of the minor irritations that occurred in New Orleans.

The information for WCNA-18 should be out by the beginning of the year. See you in Anaheim!

The World Convention Corporation will be constantly developing its administrative policies to make the corporation more efficient in its management of the world convention. After each convention the ability to effectively plan and implement the world convention is becoming

increasingly easier to do. The Convention Corporation would like to request that each region forward to us a list of recommended speakers from your region. This will hopefully provide future program committees with a vast resource of members to choose from to speak or lead workshops at future world conventions. The information should include the member's name, address, phone, and clean time. All regions interested in submitting recommended speakers to the Convention Corporation should send them to the World Convention Corporation c/o WCCNA Coordinator, P.O. Box 9999, Van Nuys, CA 91409-9999.

The world convention can be a financially self-sustaining activity conducted at a minimum cost for any member. We learned from the London World Convention that the number of attendees drops off when the convention is held outside the North American Continent. Each time this occurs it will mean a lowering of the income generated and the amount of money available for the management of the Corporation and for the next convention. In order to keep the price low, but at the same time have sufficient revenue to accommodate the unknown fluctuations that will occur in gross income from one convention to the next, several policies should be followed. The convention should be held outside the North American Continent only once in every four years. This scheduling should require that it not return to a non-North American Continent location until three have been held on the North American Continent. This scheduling is thought necessary to recover from the financial impacts of the less profitable conventions that will occur when they are held in these other locations.

During the months since the World Service Conference, we have become aware of the need to change the site selection procedure currently outlined in the *Convention Guidelines*. The procedure currently used was adequate when the convention was small enough to be accommodated in a single hotel. We have outgrown that option. In order to conduct a world convention multiple facilities are now required. This will probably include convention center facilities or stadiums.

It is essential that the procedure for selecting the host city within a particular zone be flexible so that a decision can be made when it is necessary to make a decision rather than according to the meeting schedule of the Fellowship. The current procedure does not have the flexibility needed. At Newark we received input that may help. A draft of that input is included for your information and advance notice that this is being considered for adoption. This will be discussed at the Denver workshop during the input session conducted there by the Convention Corporation.

To accomplish the necessary change, a motion would have to be adopted by the Conference to remove paragraph one of the Site Selection section and replace it with something similar to the ones that follow:

"The world convention is an activity of the World Service Conference under the management and direction of the World Convention Corporation for N.A.

"At the World Service Conference in 1988 a drawing will be held to select the rotation system for the World Convention. The drawing will establish the sequence of zones in which the convention will be held. When new zones are established, they will be added automatically at the end of the list as of the time the new zone is established, taking into consideration the need to avoid having the convention held outside the North American Continent more often than every fourth year. When the drawing is conducted, zones outside the North American Continent will be allowed every fourth convention year. Should a non-North American zone be drawn

for the 1989 year, that zone designation will be placed for the 1990 year and another drawing made for the 1989 zone. As the drawing proceeds, other non-North American locations will similarly be held for appropriate spacing.

"Once the zone sequence is established, the World Convention Corporation will solicit bids from the regions located in those zones. The bids must be submitted not later than the first day of October three years prior to the year in which the appropriate zone is scheduled to host the convention. The Convention Corporation will assist bid committees in preparing their bid proposals. Bid committees must avoid signing contracts or making commitments binding the Corporation or the Fellowship. After careful review of these sites, the site best suited to host the world convention will be selected by the World Convention Corporation. A report will be prepared by the Convention Corporation providing details upon which the decision was made.

"In keeping with the continuity of zones not hosting the world convention within each fourth convention year, the following zones will be withheld from the draw in the following order:

First Draw	Zone 1
Second Draw	Zone 8
Third Draw	Zone 4
Fourth Draw	Zone 6

At this point add the remaining paragraph in the Site Selection Section.

Note: The convention for 1989 will be selected in the manner currently described in the convention guidelines."

Intent: Selection of the site of the world convention has become a growing concern. In identifying the problem, several other issues present themselves. First, the current process only allows the World Convention Corporation sixteen months notice of the new convention site. This, based on the size of our convention, reduces our negotiation abilities as well as the availability of convention centers. Second, if a host committee submits a bid for the world convention in October as per our guidelines, other organizations can take a second option on those facilities, forcing the convention corporation to sign a contract within 72 hours or release those facilities thereby making that bid void. Third, our present guidelines force the bidding site to enter into negotiations with a hotel or convention center. Due to their lack of experience, this can establish a poor negotiating position for the experienced members of the World Convention Corporation once they begin to interact with the proposed facilities.

The intent of establishing the new Site Selection Guidelines is to provide enough time to negotiate the best contract on behalf of Narcotics Anonymous wherever the location. This allows for the experience accumulated over the years to be utilized. Our world convention has grown so large that this experience must be utilized or we risk repeating mistakes and wasting resources. It is essential that we pursue the concept of responsibility and prudence as we pursue our celebration of recovery.

The World Convention Corporation was created by the Fellowship as a means to provide accountability, responsibility and world unity to our global celebration of recovery. In conjunction with this, the World

Convention Corporation was a means to provide ongoing experience to an inexperienced host committee. Because the convention has become so large, involving hundreds of thousands of dollars, it has outgrown the time when decisions can be made on emotion. Decisions about the convention, specifically the selection of the city to host the convention, must be made on the basis of overall impact.

The Convention Corporation has demonstrated its ability to properly manage the convention, but has remained silent in the site selection process. The Fellowship currently selects the sites "blind," based on a statement of need only. This allows for a wide range of differences in bids presented, some of these difference may be significant. The Convention Corporation believes it is irresponsible to allow the selection a bid that is financially inferior or impractical because of the location or size of facilities. We also believe it is not necessary nor desirable to publish all the complex details involved in this decision making as it would be an unnecessary burden. The intent of this new guideline is to place the accountability and responsibility where it belongs. This policy allows the Fellowship to select the geographical location and the Convention Corporation to pursue the best possible site based on their combined experience and expertise.

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