



WORLD SERVICE OFFICE, INC.  
NARCOTICS ANONYMOUS

P.O. Box 9999  
Van Nuys, CA 91409  
(818) 780-3951

To: WSC Policy Committee (voting members and interested parties)

From: Ann Rider, WSO Staff

Date: December 4, 1989

Re: Minutes

Enclosed are minutes from our meeting in St. Louis. Please review them and let me know if you find any errors. Also enclosed is the elections packet reflecting your decisions made in St. Louis. Bob Hunter asked me to send out a letter to you all, which is also enclosed.

Let me know if there's anything else I can do for you. Hope your holidays are joyful!

# WORLD SERVICE CONFERENCE OF NARCOTICS ANONYMOUS

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To: WSC Policy Committee members  
From: Bob Hunter, WSC Chairperson  
Re: WSC Elections  
Date: December 1, 1989

Thank you for the time and effort you have devoted to the preparation of election procedures. The information which you have provided is very valuable in planning elections at the 1990 conference.

I believe elections is the single most important session which takes place at the WSC. In the past, we have approached elections as a bothersome necessity, rather than a matter of great importance. The members elected at the annual meeting are men and women whom the conference trusts to administer and implement the wishes of the conference. I feel a matter of this importance demands a process which has integrity and is above board in all aspects.

Your work has helped to instill integrity into a process in which it has been sorely lacking. Thank you again for your efforts on this issue.

## **A DRAFT ELECTION PROCEDURE**

The procedures used in recent years for elections have taken an increasingly long period of time at the conference. In order to minimize the amount of time on this business matter without minimizing its importance, the following system is proposed.

### **Nominations**

Nominations may be made and seconded by any member eligible to vote and make motions: RSRs, Trustees, WSC Officers, WSC Committee Chairpersons, WSO BOD Chairperson. A nomination form and a service resume must be completed for each candidate. Both of these forms should be handed to the designated WSO staff member.

Nominations and service resumes will be accepted beginning at 9:00 a.m. on Monday, and will close at 9:00 a.m. Tuesday. Committee nominations will be accepted after the close of the first committee meeting of the WSC. No nominations will be accepted from the floor.

At the close of business on Tuesday, the WSO staff will distribute a complete list of candidates and their service resumes.

### **Qualifying**

At the appropriate time in the agenda, the list of nominees for each position will be read. As each nominee is called, voting members of the Conference may direct questions to the candidate concerning matters relevant to the possible election of that member. Nominees may respond to questions that are not answered on the service resume. It is important to consider all pertinent information in order to choose trusted servants. There are times when this may mean asking difficult questions. Conference participants are asked to accept ALL of the information that is provided in a loving, caring manner--maintaining the spirit of our 12th Tradition.

### **Elections**

Elections will be held at the appropriate point in the agenda. When elections are called by the chairperson, the WSO staff will distribute a prepared ballot to all voting participants as a roll call is taken. Eligible voting participants are asked to stand so they may be easily identified. The chairperson will allow the participants reasonable time to mark the ballot. The ballots will be collected by WSO staff as a roll call is again held (again, please stand). The tally of votes will be completed by staff, and the results will be given to the chairperson to be announced. If there is no winner by clear majority, run-off elections will be held in the same manner until all positions have been filled.

Elections for the following will be conducted according to these guidelines:

1. Board of Trustees: vote for the number of persons that coincides with the number of vacancies on the board. Candidates receiving a 2/3 majority are elected on the first ballot. If more candidates receive a 2/3

majority than there are positions open, those candidates receiving the highest number of votes are elected. If there are still positions vacant, a new ballot will be prepared to include those persons who received at least a 51% majority on the first ballot. If subsequent ballot takes place and the remaining positions are not filled by a 2/3 majority, voting will stop and the positions will remain vacant.

2. WSC Chairperson, Vice Chairperson, Second Vice Chairperson, WSC Treasurer, WSC Committee Chairpersons, Vice Chairpersons and committee members: All voting participants vote one time from among all nominees for each position. After the votes are tabulated, if one candidate for each position does not have a clear majority of votes, a subsequent election will be held and the nominees for each position having received the lowest number of votes will be eliminated from the ballot. Those eliminated should have received less than 20% of the votes.
3. WSO Board of Directors: Vote for three candidates on the first ballot. If three candidates do not receive a clear majority on the first ballot, subsequent ballots will contain names of candidates receiving 21% - 50% on the first ballot. Balloting will continue until three candidates are selected.
4. WCC: Vote for one candidate, whose term of office will be three years.
5. *N.A. Way* Editorial Board: In even-numbered years, vote for one candidate who must be elected by majority vote. Term of office will be two years.

The exceptions from the requirement for nominees to be present (and to sign acceptance of the nomination) are for those candidates nominated for the following positions:

WSC Literature Committee members to serve two years: six positions must receive a majority vote.

WSC Tape Review Committee to serve one year: unlimited positions, to be narrowed during the year.

*N.A. Way* Review panel to serve one year: three positions to be elected by a majority, pool of volunteers from which seven will be chosen additionally.

The confusion surrounding the trustee elections at last year's conference prompted the Policy Committee to suggest a change. The committee believes that holding trustee elections prior to the general elections will allow a wider slate of candidates to be available. If a candidate is not elected to the Board of Trustees, that candidate's experience and skills may then be utilized in another position. In previous elections, many double nominations have included a nomination for the Board of Trustees. The committee hopes to prevent a wealth of knowledge and experience from falling through the cracks. By dealing with trustee elections in this manner, we hope to avoid some of the confusion of previous years' elections.

## ELECTION INFORMATION

The following are qualifications for election to office at the World Service Conference. These qualifications are presented here for your convenience. Further information may be obtained by referring to the guidelines of each individual committee or board.

### ADMINISTRATIVE COMMITTEE

- I. Chair  
Eight years clean.  
Term of office: one year.
- II. Vice Chair  
Eight years clean.  
Term of office: one year.
- III. Second Vice Chair  
Eight years clean.  
Term of office: one year.
- IV. Treasurer  
Eight years clean.  
Term of office: one year.

### COMMITTEE CHAIRPERSONS AND VICE CHAIRPERSONS

- I. Literature:  
Chair: Seven years clean time. Term of office: one year.  
Vice Chair: Six years clean time. Term of office: one year.
- II. H&I:  
Chair: Five years clean time. Term of office: one year.  
Vice Chair: Four years clean time. Term of office: one year.
- III. Policy:  
Chair: No clean time requirement. Term of office: one year.  
Vice Chair: No clean time requirement. Term of office: one year.
- IV. P.I.:  
Chair: 5 years clean time. Term of office: one year.  
Vice Chair: 4 years clean time. Term of office: one year.

### BOARD OF TRUSTEES:

Eight years clean time.  
Term of office: one year or five years.

### BOARD OF DIRECTORS:

Five years clean time.  
Term of office: one year.

**WORLD CONVENTION CORPORATION:**

Five years clean time.  
Term of service: three years.

**N.A. WAY EDITORIAL BOARD:**

Election in even-numbered years only.  
Five years clean time.  
Term of service: two years.

**LITERATURE COMMITTEE REGISTERED MEMBERS:**

Five years clean time.  
Three years literature service experience, or three years world service  
experience, with at least one year on WSC Literature Committee.  
Term of service: one year.  
Nominations due 30 days prior to conference.

**POLICY COMMITTEE:**

At time of election, must be RSR or RSR alternate.  
Term of service: one year.

**TAPE REVIEW:**

Five years clean time.  
Nomination only required.

## NOMINATION FORM

NOMINATED BY:(print)\_\_\_\_\_

AND SECONDED BY:(print)\_\_\_\_\_

THAT THE NAME OF:(print)\_\_\_\_\_

BE PLACED IN NOMINATION FOR:(print)\_\_\_\_\_

SIGNATURE OF MAKER:\_\_\_\_\_

SIGNATURE OF SECOND:\_\_\_\_\_

SIGNATURE OF NOMINEE:\_\_\_\_\_

(SIGNATURE OF NOMINEE SIGNALS ACCEPTANCE OF THE  
NOMINATION)

## N.A. SERVICE RESUME

Name \_\_\_\_\_ Clean date \_\_\_\_\_

Address: \_\_\_\_\_ Phone \_\_\_\_\_

Group Service (list position, approximate dates served) \_\_\_\_\_

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Area Service (list position, approximate dates served) \_\_\_\_\_

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Regional Service (list position, approximate dates served) \_\_\_\_\_

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World Service (list position, approximate dates served) \_\_\_\_\_

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Have you read the attached letter and are you willing to make the necessary commitment? \_\_\_\_\_

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Do you have the time, resources and skills necessary to complete a service position?  
Please explain. \_\_\_\_\_

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Nominated by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

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Dear N.A. Member:

Before you complete your service resume form, we would like to let you know a little more about service at the world level.

The position for which you may be nominated will require that you make a commitment of at least one year. This means that you may be asked to make a considerable investment of your time. You may be asked to travel and spend time away from your family, your job, and your home. For members and officers of some committees and boards, this means at least one weekend a month away from home. You may also be required to spend some of your personal funds in order to fulfill your responsibilities. Certainly you will have work to do at home in your spare time, writing reports, discussing plans and objectives of your work, and you may be asked to participate in conference telephone calls with other trusted servants.

In order to provide our fellowship with the very best level of service possible, and to help you make decisions that will enhance your personal recovery, we ask that you consider carefully the responsibilities that go with the elected position for which you may be nominated. You may wish to consult your employer, your family, and/or your sponsor. Talking with members who have served at the world level may also be helpful for additional insights. Service on this level has many rewards and may have a dramatic effect on your life and personal recovery. However, it does not come without hard work, long hours, dedication, and many times personal sacrifice.

In fellowship,

WSC Administrative Committee

## **SAMPLE BALLOT**

WSC CHAIRPERSON

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC VICE CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC SECOND VICE CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC TREASURER

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC POLICY COMMITTEE  
CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC POLICY COMMITTEE VICE  
CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC H&I COMMITTEE CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC H&I COMMITTEE VICE  
CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC P.I. COMMITTEE CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC P.I. COMMITTEE VICE  
CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC LITERATURE COMMITTEE  
CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WSC LITERATURE COMMITTEE  
VICE CHAIR

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

WORLD SERVICE OFFICE  
BOARD OF DIRECTORS

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

CONVENTION CORPORATION

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

N.A. WAY REVIEW PANEL

\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)  
\_\_\_\_\_(Name)

## TAPE REVIEW

\_\_\_\_\_ (write-in)

\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

## POLICY COMMITTEE

\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)

## LITERATURE COMMITTEE

\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)

## N.A.WAY EDITORIAL BOARD

\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)  
\_\_\_\_\_ (Name)

## BOARD OF TRUSTEES BALLOT

**WORLD SERVICE BOARD OF TRUSTEES**

\_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Name)  
 \_\_\_\_\_ (Name)