WORLD SERVICE CONFERENCE
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Date: **5 December 1997**

To: **All Areas, Regions, World Service Conference Participants, Conference Committee members and interested NA members**

From: **The Transition Group**

RE: **Elections at WSC 1998**

The Transition Group is sending this information to all areas, regions, conference participants, conference committee members, and any interested NA member upon request. Our intent is to actively solicit resumes to be used *if* our proposals are adopted at WSC 1998. We want to make it clear the WSC Administrative Committee is planning and will be prepared for elections to current world service positions open at WSC 98 as well as elections to the positions called for in our proposals if they are adopted. If you, or someone you know, is considering accepting nomination to any position, we encourage filling out and submitting a resume.

Since we are using the standard resume form it will not be necessary to complete a resume form for each position sought. Because the nomination process for these positions is less restrictive than normal, we have created a separate nomination form to avoid confusion. A separate nomination form will need to be submitted for each position that a candidate is seeking. Nominations to positions that are called for in our proposals--World Board member, WSC Co-Facilitator and/or Human Resource Panel--may be made by any region or conference participant. Nominations for these positions will not require a second, although we ask that regional nominations be signed by the delegate for verification. All that is necessary to submit is a resume and a nomination form for each position that you would like the conference to consider the nominee for. The deadline for service resumes and nomination forms for the World Board, WSC Co-Facilitators, and the Human Resource Panel positions is **Noon, Sunday, 26 April 1998.** Resumes and nominations may be turned in at the WSC or mailed or faxed to the WSC Administrative Committee in care of the WSO prior to the WSC. All other details of election procedures at the conference will be communicated to you by the WSC Administrative Committee prior to the World Service Conference.

Our proposal requires a 60% majority vote to be elected to the World Board. We believe that 60% represents a substantial majority of the conference. The other positions in our proposal--WSC Co-Facilitators and Human Resource Panel members--would require a simple majority.

To establish one-third of board seats rotating every two years, the first board will have eight members or one-third serving a two year term, one third serving a four-year term, and one-third serving a six-year term. The length of term for the initial board members will be chosen by volunteers and then by lot at the first World Board meeting.

Before you complete your service resume form, we would like to let you know a little more about the qualifications for the new system. The qualifications for World Board members, Human Resource Panel members, and WSC Co-Facilitators are listed below:

World Board

Purpose of the World Board

The purpose of the World Board is to:

- *Carry the message of recovery to addicts who still suffer from addiction.*
- *Provide support to the Fellowship of Narcotics Anonymous in their efforts to provide the opportunity to recover from addiction.*
- *Oversee all the activities of NA world services, including the fellowship's primary service center, the World Service Office.*
- *Provide service to individuals or groups of addicts seeking recovery from addiction and assist the public in understanding addiction and the Narcotics Anonymous program for recovery from addiction. Such assistance may include direct and indirect communication with addicts, organizations, agencies, governments and the public.*
- *Ensure that no resources generated from Trust Properties are utilized to engage in any activities or exercise any powers that do not further of the primary purpose of Narcotics Anonymous, which is to carry the message to the addict who still suffers.*
- *Hold and manage in a trust for the fellowship the income produced by any world service activities in a manner that is within the spirit of the Twelve Steps, Twelve Traditions, and Twelve Concepts of Narcotics Anonymous.*
- *Hold in trust for the Fellowship of Narcotics Anonymous the rights to the exclusive control, use, printing, duplicating, sales and use of all the intellectual properties, logos, trademarks, copyrighted materials, emblems or other intellectual and physical properties of the WSC, or the Fellowship of Narcotics Anonymous as a whole in accordance with the will of the WSC.*
- *Control and manage the exclusive production, printing, manufacture or reproduction of the properties or the licensing for production, printing, manufacture of the properties of the Fellowship of Narcotics Anonymous and offer these properties for sale to the fellowship and the general public.*

Membership Qualifications

In addition to the qualities expressed in Concept Four such as humility, integrity, trustworthiness, and strong commitment to open communication, the following qualifications for nomination and election to the World Board are written to express the variety of skills and experience necessary to the board's optimum operation. A single individual may not have all of the qualifications listed below. These qualifications should not be viewed as a list of absolute requirements, but rather as an expression of the qualities and experience that will help the board to best serve our fellowship:

- *History of both completing work independently and working well within a group*
- *Familiarity with and commitment to the World Service Conference vision of a global fellowship demonstrated through world service or personal life experience*
- *Familiarity with Narcotics Anonymous service structure*
- *Administrative skills*
- *Experience with plan development and financial forecasting*
- *Organizational and communication skills*
- *Ability to donate sufficient time to attend meetings, travel, and to fulfill the additional commitment of board membership*

- *A working knowledge of the Twelve Steps, Traditions, and Concepts.*

Clean Time Requirement
All board members must have a minimum of ten (10) years clean.

Terms
The length of term for board members shall be six years. All members of the board are eligible for election for two consecutive terms.

Human Resource Panel

Purpose of the Human Resources Panel
The purpose of the Human Resources Panel is to:

- *facilitate an election/selection process that will allow the World Service Conference to base trusted servant choices upon the principles of ability and experience*
- *allow members to be nominated from around the world without having to be present at the conference to receive due consideration*
- *create a more open opportunity for world services to benefit from our collective resources by providing an established and recognized process by which to do so*

Membership Requirements
As well as holding no other world-level service commitment by the time they assume their duties on the Human Resource Panel, all prospective Human Resource Panel members should demonstrate the following:

- *Trustworthiness—possessing integrity and the ability to provide leadership (as discussed in our Fourth Concept).*
- *Discretion—possessing the ability to fulfill their responsibilities with the conference's confidence that service resumes' confidentiality will be protected.*
- *Experienced—members should possess previous world service experience, and should demonstrate some personnel/human resources experience.*
- *Ability to read English.*
- *A working knowledge of the Twelve Steps, Traditions, and Concepts of Narcotics Anonymous*

Clean Time
Human Resource Panel members must have a minimum of eight (8) years clean.

Term
The term of office for the Human Resources Panel member will be one conference cycle. All members of the panel are eligible for election for two consecutive terms.

WSC Co-Facilitators

Purpose of the WSC Co-Facilitators
The purpose of the WSC Co-facilitators is to preside over the business meeting of the World Service Conference.

Qualifications

1. *A demonstrated ability to preside over business meetings.*
2. *A working knowledge of WSC conference policies and procedures.*
3. *A working of Robert's Rules of Order and general parliamentary procedure.*
4. *Demonstrated organizational skills.*
5. *Holding no other world service positions or responsibilities at the time of assuming the co-facilitators duties.*
6. *A working knowledge of the Twelve Steps, Traditions, and Concepts of Narcotics Anonymous.*

Clean Time Requirement for the WSC Co-Facilitators
WSC Co-Facilitators must have a minimum of eight (8) years clean time.

Term
The term for each position will be one conference cycle. The Co-Facilitators may be elected to two consecutive terms.

Personal resources to make the necessary commitment means being prepared and able to make a commitment for the length of your term. This means a considerable investment of your personal time. Most world service positions require travel and time away from your family, job, and home. Many people have experienced having to spend personal funds in order to fulfill their responsibilities. There is almost always work to do at home, such as reading or writing reports and discussing the plans and objectives of your work with other members. In addition, you may be asked to participate in conference calls.

In order to provide our fellowship with the very best level of service possible, we ask that you carefully consider the responsibilities that go with the elected position. You may wish to consult your employer, your family, or your sponsor. Talking with members who have served at the world level may give you additional insights into the commitment involved. Service on this level has many rewards and may have a profound effect on your life and personal recovery. However, it does not come without hard work, long hours, dedication, and personal sacrifice.

Service resumes are reproduced and distributed to all conference participants prior to elections. In order to facilitate this process, please limit your resume to two single-sided pages. Only two pages will be included in the package that is distributed to conference participants.

Once again, the Transition Group wants to assure you that by distributing the requirements for each of the positions in our proposal, as well as resume forms, we are not attempting to predetermine the will of the World Service Conference. These nomination forms will be used only if our proposals are adopted at WSC 98.

NA SERVICE RESUME

(PLEASE PRINT LEGIBLY IN BLACK INK, AND LIMIT YOUR RESUME TO THESE TWO SINGLE-SIDED PAGES)

Name: _____ Clean date: _____

Address: _____ Phone: _____

_____

_____

Please list all the group, area, regional, and world service positions you've held that you consider relevant to the position to which you are nominated. Please include the positions served within the past five years and approximate dates of service for each position. _____

_____

_____

_____

_____

_____

_____

_____

If you have not completed a term or have been removed from a service position in the last five years, please explain. _____

_____

_____

_____

What resources do you believe you can bring to the position to which you are nominated?

_____

_____

What life experiences (i.e., school, work, volunteer, etc.) have you had that you believe will help you serve in the position to which you are nominated?

Have you read the attached letter and are you willing to make the necessary commitment? _____

Please include any other information you consider relevant. _____

SPECIAL NOMINATION FORM

for World Board, WSC Co-Facilitators and Human Resource Panel members only

NOMINEE

Name of Nominee: _____

Nominated for: _____
(State Position)

Nominees signature: _____
(Signature of Nominee indicates acceptance of nomination to this position.)

NOMINATION

Nominated By: _____
(Name of Region or Conference Participant)

Position: _____
(For Conference Participants Only)

Signature: _____