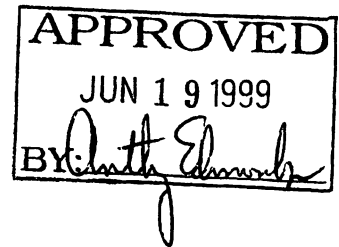


Approved Minutes
Narcotics Anonymous World Services, Inc.
World Board Meeting
18 - 20 March 1999, WSO Chatsworth



Thursday 18 March 1999

World Board members present:

Michael McDermott, Jon Thompson, Cary Seltzer, Bella Anderson, Craig Robertson, Mario Tesoriero, Jane Nickels, Tony Walters, Larry Roche, Stephan Lantos, Susan Chess, Bob Jordan, Lib Edmonds, David James, Claudio Lemionet.

Not present:

Mary Kay Berger, and Floyd Best. Daniel Schuessler arrived Friday morning.

Vinnie Frattle, the WSC Co-Facilitator was also present.

WSO Staff present:

Anthony Edmondson, George Hollahan, Becky Meyer, Eileen Perez-Evans, Nancy Schenck, and Michael Lee.

The meeting was opened with a moment of silence, the Serenity Prayer and with the reading of the day from *Just for Today*.

Agenda Review

Items added to the agenda were World Board accommodations, a memo from Mary Kay and a 10th Concept Petition received from John C.

Anthony relayed a message from Floyd to the board regarding his health and inability to be at this meeting and most likely, the conference.

Workgroup Meetings

The board split into the workgroups for the conference; Orientation, Resolution A and Improving Fellowship Communications, which met until 11:30 am.

Executive Committee Report

M/S/C Susan Chess, Bob Jordan Unanimous
"To accept the January 1999 World Board minutes as presented."

Jon summarized the Executive Committee records from February and March.

The issue of whether to present a report/letter received from Dannette B., Walter J., and Bob F. as past Resolution Group RG members was discussed and will be brought back up for further discussion later in the meeting. There are two regions willing to put their names on the report to enable it to be distributed by world services. There have also been conversations with Dannette on other ways to distribute this report.

Executive Co-Director Report

Anthony gave a summary of the creation of the first draft of the Executive Directors report. The board was asked to provide input on specific items they would like to see in future ED

reports. The financial information for WCNA-27 will be available for the board at the conference.

Sandra Infante has been hired to fill the vacant position in Translations for the Fellowship Services Team.

The Local Translation Committee in Israel has requested to be considered for the Accelerated Translations Stream. This will be further discussed at one of the board meetings at the conference. WSO staff will gather the necessary background material for the board.

Management is still in the process of considering the addition of an employee for customer service and/or shipping due to the increase in orders and sales volume. This will be brought back to the board when the recommendation is finalized.

Due to requests received from the fellowship, Management is discussing different binding methods for the Step Working Guide which would allow the book to lay open (flat). This new binding may be tried in the next printing. If this particular binding does not work, alternative methods will be researched and reported to the board.

The board was provided with copies of the Planned Giving Bulletins that established the conditions for donation, limits on donations, and how to handle bequeaths. Since these documents seem outdated, the board was asked to review them and to be prepared to have a discussion on revisions at their June meeting.

A NA History project plan was included in the board's package. Additionally, the possibility of creating a process for the creation and approval of historical information was added to the project plan on the process for service material. The board voiced no questions or objections to either of these items.

Reports from CAR Workshops

MARCLNA was well attended; CAR motions were dealt with rapidly, and there were no extended or protracted issues. Motion 11 and the motion for a pricing index took a while to discuss due to a lack of understanding of the underlying issues. The delegates present stated that they did not know how to have productive discussions in their local communities on the issue discussion topics. Many had held workshops during the year but none reported a successful or productive outcome. Jon was approached at MARCLNA with questions regarding CAR Workshops during the off years in a two-year conference cycle.

The fellowship in Southern California also did not know how to discuss the two issue topics. The board may need to provide some guidance on the topics and the process. In discussion about literature at this event, there was a perception that the *Little White Book* is considered historical material and would never be changed.

Michigan was well attended. The contents of *Miracle Happens* and whom the board would use in the World Pool were both discussed.

The Plains State Zonal Forum had a lot of energy about Motion 2. Resolution A was not discussed at all. Participants stated that they were very happy to have world services present.

The SouthEastern Zonal Forum discussed Motion 1 at length, as well as the issue of shared responsibility by world services and the fellowship for effective communications.

The Southern Zonal Forum had a large turn out. All motions were reviewed, a brief World Services report was given, and Resolution A was touched on. There was also discussion on communications. It seemed that the GSR's particularly did not understand the issue topics or how to discuss them.

Craig informed the board that he was asked to attend a Multi Regional event in Texas during the third week of May and is being funded by the event to attend.

1999 World Service Conference

Layout of the Conference Week

George reviewed the draft agenda for the conference week with the board. The board will tentatively meet on Monday at 8:00 pm to review old business motions, on Thursday at 7:30 pm to review new business motions, and on the Saturday before and after the conference starting at 9 am. The space available for recovery meetings in the mornings and evenings will be included on the final agenda distributed at the conference.

WSC Co-Facilitator

George and other staff met with Vinnie before the board meeting and discussed successful WSC hints, conference procedures, motions and how to establish a partnership. The board welcomed Vinnie to the meeting.

Workgroup Reports

Orientation

The members of this workgroup are Lib, Bella, Sonny, Vinnie, Bob, Floyd, and Claudio.

The Rules of Order will be explained for about 30 minutes. Then there will be a demonstration using a 10-minute skit, followed by 15 to 20 minutes allocated to "Conference Survival" where a few delegates will share their experience. Sonny will explain the Election Procedures for about 15 minutes, followed by a 20-minute explanation of the Conference Evaluation form. Vinnie will then lead the group into a 30-minute Q&A session.

Staff is researching costs for additional headsets so that all conference participants can be provided them. There was also discussion about having a mid-week meeting with DF participants, just to touch-base. There will be baskets at the end of table during the orientation session so that questions can be placed in the baskets rather than people lining up at the microphones. The workgroup is also working on the forms and information to be included in the registration packets. They will also introduce the local host committee during this session.

The board voiced no objections to any of the material at this point. The Executive Committee will finalize material for distribution and discuss the translations of written material at their meeting on April 9 and 10.

Improving Fellowship Communication

The members of this workgroup are Craig, Steve, Tony, and Jane.

There will be 10 or more small groups with approximately 12 members in each group - one delegate from each region. Each region will decide for themselves who will participate in the small group. Two post-it boards will be needed in each room. World Board members will be identified as facilitators. The facilitators will be provided with a training packet. Staff will be the recorders for each group. They can record on paper and will only need to capture the points placed on the post it notes by the facilitators. Regions, World Board members, and staff will need to be assigned to groups.

For the final full conference session, the overhead will be used, handouts will be provided and the salient points will be recapped. The two questions posed in the small groups will be 'How do we have effective communications within World Services', and 'How to generate effective

dialog within the fellowship". The wrap up session will take the results of these discussions and discuss them in context of the issues that the conference adopted earlier in the week with Motion 1.

The opening session for this issue is for one hour and the workgroup would like to have bar stools in the front of the conference room and no tables. They would also like portable microphones for Craig and Tony. Jane will talk about communication, creating a positive atmosphere. Stephan will then go into "I have a Dream"; having a CAR without motions, being able to discuss real issues that the fellowship cares about, etc. This will be about a 4 to 5 minute speech, picking a couple of issues that truly affect NA as a whole. Tony and Craig will walk around to conference participants with portable microphones, prompting them to contribute thoughts.

Members of the Executive Committee should not be assigned to small groups as most of their time is dedicated to problem solving and scheduling during the conference.

CTF Presentation

The workgroup members are Mario, Tony, Stephan, Jane, George and Jeff Baker.

The tentative presentation for the CTF is as follows. Jane will introduce the workgroup. Mario begins the presentation with the relationship of the CTF to the Fellowship Development (FD) Plan, Jeff Baker will cover the five project phases, Tony presents the Fellowships Interaction in this process, and Stephan presents the budget through WSC 2000. Mario then closes with a wrap up.

Input received from the board was to change the first part of their presentation, since the FD plan is scheduled to be covered in a prior session. There was also a suggestion to decrease the number of workgroup members presenting – what's currently being proposed is too choppy and difficult to follow. The wording in the presentation which states 'create and complete' will be changed.

The Executive Committee should be advised of any possible material for overheads or handouts that needs to be translated for all of the workgroups by their April 9 meeting. All of this material needs to be finalized well before the conference. The CTF will discuss necessary translations further.

There was unanimous support from the board to accept the CTF Operation Statement revised February 18, 1999.

Calendar for 1999-2000

The EC presented a draft calendar for the next conference year that shows WB meetings, the conference and the World Service Meeting. WSC 2000 is currently scheduled to begin on Easter Sunday. Staff will research the possibility of moving the conference to one week later, the 1st week in May.

The June board meeting is the annual meeting for the board. Staff will advise the Executive Committee of any specific requirements prior to the meeting.

The board voiced no objections or questions to the proposed calendar from March 1999 to April 2000.

NA Way Editorial Board

The members of the editorial board asked for clarification of what is expected of them as a group at the conference. They are currently in the process of defining the responsibilities of the

editorial board and staff as it relates to the magazine and will report more on this to the board at a later date. They plan to have a conference call once every quarter.

Craig noted that they are the communication conduit between the board and the office for the magazine and would like feedback on whether the current communication method and information is meeting the needs of the board. Any and all World Board input to the magazine is welcomed and invited.

A letter outlining the charted long-range planning of themes will be created and handed out to conference participants in hopes of generating feed-back, we will also ask what conference participants would like to see in the magazine – maybe a suggestion box. It was suggested to format of the letter in such a way that the responses will be as effective and concise as possible. Draft of letter will be given to the World Board for review and input before the conference. Becky suggested putting this letter on the web site as well. Jane raised point that 3 issues of the *NA Way Magazine* arrived at her home with postage due. The EC was also asked to consider the possibility of including some issues of NAWS News with the NA Way mailing.

Development Forum

No formal discussion has occurred since the last board meeting. The board has not made a decision on how they will handle the funding for next year other than recommending that a list be frozen. This would only be a temporary solution until new criteria are developed; hopefully by the workgroup on the two-year conference cycle. Whatever the board wants to communicate about the Development Forum should be stated in the March Conference Report, giving participants time to consider it before the conference.

It was recommended that the board make a recommendation regarding the funding for WSC 2000 and stress that the Development Forum is in the process of transition and will be addressed under the two-year conference project. The problem is not so much the lack of criteria but the fact that there is no longer an underlying philosophy of what the Development Forum funding is trying to accomplish. David asked for the history of the criteria used by prior groups. This will be further discussed tomorrow.

A request from Bangladesh for partial funding was received. While in Bangkok for the APF, Larry spoke with their RD—and they do intend on coming to WSC 1999. The board will need to address this request for funding.

Translations evaluations

Susan stated the group had nothing to report at this time.

Reaching Out

Craig stated the group had nothing to report at this time.

Sharing Session

The board then went into a sharing session, which is an informal session that is not recorded. Tony thanked the board for the flowers that were sent to him. The meeting closed at 6:35 pm with the Serenity Prayer.

Friday 19 March 1999

World Board members present:

Michael McDermott, Jon Thompson, Cary Seltzer, Bella Anderson, Craig Robertson, Mario Tesoriero, Jane Nickels, Tony Walters, Larry Roche, Stephan Lantos, Susan Chess, Bob Jordan, Lib Edmonds, David James, Claudio Lemionet, and Daniel Schuessler.

Not present:

Mary Kay Berger, and Floyd Best.

Vinnie Frattle, the WSC Co-Facilitator was also present.

WSO Staff present:

Anthony Edmondson, George Hollahan, Becky Meyer, Eileen Perez-Evans, Nancy Schenck, and Michael Lee.

The meeting was opened with a moment of silence, the Serenity Prayer and with the reading of the day from *Just for Today*.

Tenth Concept

The board agreed to break up into small groups until 10:00 am to discuss the Tenth Concept. The results of those discussions were:

Group 1

The board needs to talk about this much more.

The concept is a principle and not a rule to be interpreted literally.

It became obvious that discussion in the group was difficult without referencing the petition that the board has received.

It was a revelation to the group that Concept Nine and Ten need to be reviewed together.

Group 2

It applies to a member of the body only.

It is a one time appeal and not the right to continue to appeal to other entities.

An example was given of the action of a regional convention committee. If an appeal went to the convention committee it would fall under the tenth concept. The example given in the booklet was for a sub-committee chair who was a member of the area committee.

For a committee under a body, like a WB committee, it would depend on who took the action in question. There is a difference between asking a body to reconsider an action taken and petitioning for the redress of a personal grievance.

Group 3

Develop a series of questions that promote yes or no answers and address the petition. At end of answering these questions you call upon a process in which to handle a grievance if it is determined that one occurred.

Our 10th concept differs from AA's Concept.

It was a stimulating discussion.

It was mentioned that using the 10th concept is not the only way a minority voice can or should be heard. There is a large difference between a service issue involving minority voices and a purely personal issue, as well as the responsibility of the service body and the individual's involved regarding amends.

World Service Reports to WSC 1999

The information to be covered in the world service report to the conference is contained in three places, the annual report, March Conference Report and the board's priorities for the upcoming year. Highlights from the year, etc, will be presented, and the final portion should be the items that the board wants to inform the conference about. All questions about world service activity will now come up in this one session.

The vision is to have the chair report, identifying workgroup members as specific areas of work are covered. Workgroup members can respond as questions arise. The NA Way and CTF will be reported on separately but included in some existing session. Board members were asked to let the EC know if they have a desire to present information at the conference. The board discussed a variety of ideas on how to handle the board reporting at the conference.

The March Conference Report and the board session at the conference will acknowledge the desire to do a more synopsized report since time is so limited. Conference participants should know what to expect and what to be prepared for.

World Board Discussion regarding World Pool Members

The current system does not provide clarity on how to use World Pool members. The system adopted presupposes that some combination of world service and world pool resources will come together. The existing project plans indicate what those proposed resources are. Other questions that need to be answered by the board include, how to effectively use resources for projects, what is the authority of the workgroups and the board, should pool members perform work that a board or committee can do, and is there enough present information on each project plan to decide what type of resources may be required.

There was a general discussion. If the World Board identifies a need, it then identifies the specific resources needed, and then notifies the HRP to find and identify those types of resources. World Pool members should be used for projects as needed. There is no difference in how the board identifies a need for pool members for projects and how a specific committee may identify them. If a committee needs additional resources, they should be able to request them. This World Pool and the Human Resource Panel are one of the few mechanisms that the board will have to use for projects and the scope of the project should dictate the need. The original intent was that a committee with only four members was not intended to do all the work. The system was designed to use the pool system wherever possible. This does not mean there is nothing that actual board/committee members are intended to do. Their function is more administrative and oversight. The committee makeup was read from TWGWSS.

Project Plans for 1999-2000

The board discussed the time and budget allocations presented in the project plans. It was requested to establish how much Executive Management time is in these projects. Creating a system and maintaining a system are two different things. In order for world service to work on a project this year, the project must be presented to the conference. Much of this dialogue here that reflects the unanswered details of this new system will have to be conveyed at the conference.

Internal World Board processes and procedures: Lib asked what it meant for the EC to be responsible for creating the internal guidelines. It was discussed that this would occur like any other workgroup. Other WB resources may be drawn on and all work will come back to the board.

The board voiced no objections to accepting the Project Plan proposals for presentation to the conference.

WSC Co-Facilitator at World Services Meeting

Vinnie expressed his position regarding the board's decision to not use the WSC Co-Facilitator during the WSM. He asked the board to reconsider their decision to assist with training.

The board thoughts about this decision were that the sense received from conference action is that the HRP and the WSC Co-Facilitator were to be kept separate from the work of the board. The purpose of the WSM is to gather input and direction and will be handled similarly to the last WSM in Providence. This was done in discussion sessions and small groups and would have afforded no training that relates to the conference week. The WSC Co-Facilitator role was not seen as a participant. It is also not believed that we are far enough along in the process to change the role of the Co-Facilitator.

The board will take a wait and see approach to the issue of the WSC Co-Facilitator being included at the world services meeting. This may need further discussion in June.

Fellowship Intellectual Property Trust

Trademark Update

Anthony gave the board general update information on trademarks and copyrights.

Internet Issues

Approximately five hundred downloads of the 1999 CAR occurred in a two-week period. The board had a general Internet discussion.

UK LWB

There is no update, other than we expect to receive UK LWB updates from the UK regional delegate at the conference.

Medallion Production

Research is continuing. George will visit the medallion manufacturer recommended by the Quebec region during his trip to their regional assembly. We also received a quote from Peru and expect to have further discussion with the Peruvian Delegate at WSC '99.

Current Financials

Anthony presented financial graphs containing information from June 1st 1998 through March 11, 1999.

The board would like to have a discussion at the end of the year regarding pro-active approaches to dramatic decreases in donations from particular regions. An idea was suggested to send certificates to regions, areas, etc for sending donations. It was noted that a receipt is already being sent and this could be modified. This discussion would fit into Goal One in the FD plan.

The February financials are a historic occasion. They reflect the largest net income month in world service history. The WSO has never had a net income month over \$600,000. We have a traditional slow down in sales in April of each year.

WCNA

The final financial figures will be included in the annual report and also delivered to the board at the conference. The only outstanding issue is with the taping vendor. Another letter will be sent to him demanding final resolution and the master tapes from the event. If we are unable to reach a satisfactory resolution before the conference, we will be obliged to report it to conference participants.

Greater NY RSO Proposal

We received a proposal some time ago to consider taking over the literature distribution portion of their RSO. Executive Management has no recommendation at this time, and sees no reason to actively pursue this activity. The board can expect to have this discussion at the conference. We have sent additional questions to the RD but have not received a response. Executive Management and the board were asked to keep an open mind about considering this proposal. Although we may not be able to take over the operation on their terms, there may be other ways to approach this.

None of the regional service offices had a change in discount status from 1998 sales. One office was granted a continuation of their discount level for one year only.

Development Forum

Recommendation for the Development Forum funding for WSC 2000 is to freeze the list as it is and to report that the board's intention is to fund only one participant per region and that funding is not being provided so that regions can then self fund an alternate. If France does accept funding, they would be added to the list for next year.

David suggested amending this to state that the board would only accept application for funding from those on the current list. There was a lengthy discussion about Japan. The Japanese RD had no opportunity to meet with the RSC before the deadline for requests and was unwilling to make the request without the regions direction.

The other option was to freeze the list with those who applied by the application deadline for this year which would include France and Japan as well as include Italy who was approved for funding but who will not attend this year due to the resignation of their RD. There was no objection from the board to making this recommendation to the conference.

Bangladesh sent in a request for funding to the board this month. Anthony had a discussion with the delegate at the APF in February and told them that it was too late for this year and that there were no more funds available.

Board recessed at 6:24 pm

Sharing Session

The board then went into a sharing session, which is an informal session that is not recorded.

Saturday 20 March 1999

World Board members present:

Michael McDermott, Jon Thompson, Cary Seltzer, Bella Anderson, Craig Robertson, Mario Tesoriero, Jane Nickels, Tony Walters, Larry Roche, Stephan Lantos, Susan Chess, Bob Jordan, Lib Edmonds, David James, Claudio Lemionet, and Daniel Schuessler.

Not present:

Mary Kay Berger, and Floyd Best.

Vinnie Frattle, the WSC Co-Facilitator was also present.

WSO Staff present:

Anthony Edmondson, George Hollahan, Becky Meyer, Eileen Perez-Evans, Nancy Schenck, and Michael Lee.

The meeting was opened with a moment of silence, the Serenity Prayer and with the reading of the day from *Just for Today*.

Vice Chair position

Michael reported that he spoke with Mary Kay Berger about the memo that she sent to the board and was asked to inform the board that she has decided to resign from the Executive Committee due to personal obligations. She will remain on the board but not in her current position. The Bylaws state that replacements take place upon vacancy, therefore elections will take place today. The board asked that some time be scheduled to discuss Executive Committee responsibilities prior to the elections.

Resolution A

The plans for the presentation at WSC 1999 were summarized. One more conference call is needed to finalize the presentation and handout material. It is the intent of the workgroup to gather relevant data for the two-year conference cycle and the future direction on this issue during the three hour wrap up session on Thursday. Further information will be communicated to the board at the conference before the presentation. Board members will be assigned to participate in or to facilitate panels.

The body discussed strategies to structure discussion on Critical Issue #3, regarding regional motions in the CAR. It was noted that the TWGWSS does have some language that supports Issue 3, but concern was expressed about forcing this as a policy at this moment. Softening the language to cover the issue rather than a firm conclusion may help. This issue may be more appropriately covered in another session.

Function of the Executive Committee

The board discussed what it means to be the administrator of an administrative body, which is the purpose and function of the EC. The actual responsibilities of the current EC were also discussed.

The board went into a general discussion regarding Executive Committee responsibilities. Topics discussed were rotation to conference cycle – workload, continuity and stability, accessibility, administration of World Services, healthy discussions advocates trust. It was suggested that further explanation of Executive Committee recommendations to the board may be helpful, as

well as at the end of the year take an overall look at what has worked and what has not worked for the board. A letter of appreciation will be sent to Mary Kay.

The issue of two-year terms for the Executive Committee was discussed. A belief was stated that the Executive Committee is the one group that needs to remain stable through the first two-year transition phase and that regardless of the work cycle that it takes one year to get up to speed with the responsibilities. It was also suggested that affirming elections on an annual basis seems prudent. In June, the issue of terms is to be discussed, as well as what it means for committee members.

Calendar discussion

Tony asked if the World Board meeting could either be moved one week ahead or a week later because the August 1999 ACA trip overlaps with the World Board meeting. In addition, the CTF is thinking about meeting on Monday, August 10th. Tony Walters will be replaced for the ACA event if it is necessary. At some point, the board needs to discuss using pool members for US events. Any suggestions for names to be used at professional events should be submitted to the EC. The Executive Committee will discuss this further with Tony and Craig and come back to the board with a recommendation.

Other Issues for WSC 1999

A suggestion was made to move the issue of regional motions in the CAR from the Resolution A session to some discussion in the Fellowship Communications session. The rationale is to tie into the idea of not having regional motions distract the fellowship from issue discussions – improving the ability dialogue and freeing up time to discuss issues on the agenda of the conference week. It will be important to inform conference participants that this is presented as a concern and a desire for what the system can become rather than discussed in the terms of policy or the “rights” of a region.

The two workgroups will discuss this course of action further. The board voiced no objections.

10th Concept Petition

The board reviewed the 10th Concept Grievance Petition from John C. There are 5 points the petitioner makes that need to be considered. The consideration of these points will ascertain if there has been harm caused. The board reviewed the additional information.

In the first portion of John’s petition, there are statements of issues. The chair directed the board to review the points noted in the introduction of the petitioner’s letter for redress and asked that the board address the questions posed in the form of a yes or a no in order to determine if the petition has merit.

The process used will be documented and an information packet will be made available. It will be reported in the March Conference Report that the petition was received and the decision of the board. The board will be prepared to discuss this at the conference and will report it to be pro-active. A formal response will be sent to John C. The board voiced no objections to the Executive Committee discussing and coming back with a recommendation regarding meeting with John and presenting the board’s decision during the conference.

The decisions are as follows:

- The World Board concurs that the World Board and not the WSC is the appropriate body to consider this petition. Unanimous agreement.
- The board has addressed the introduction to the Petition, and voiced unanimous agreement that there was no merit in the introduction.

- On Point One in the statement of issues: "the two phrases a and b within the following sentence number 42 of the letter constructed by Donna and George, " the World Board finds no validity to that statement. The board was unanimous in this decision.
- On Point Two in the statement of issues: "the misuse, abuse and misrepresentation by George and Donna of the word "we" within their letter," the World Board finds no validity to that statement. The board was unanimous in this decision.
- On Point Three in the statement of issues: "the misuse and abuse of our World Service structure's authority by George and Donna for attempting to give the Fellowship in Ecuador the impression that "World Services" blames "the problems of Ecuador" on the petitioner," the World Board finds no validity to that statement. The board was unanimous in this decision.
- On Point Four in the statement of issues: "Sentences number 11, 21, and 39, as they are absolutely untrue, evidence George and Donna's apparent intention to disgrace, discredit and belittle the petitioner before the Ecuadorian RSC" the World Board finds no validity to that statement. The board was unanimous in this decision.
- On Point Five in the statement of issues: "Relative to the letter as a whole and, in particular, concerning George and Donna's comments focusing on petitioner's actions involving (a) the 1997 WSC, (b) the World Services Transition Group meeting in Rhode Island, (c) the Latin American Zonal Forum, (d) the 1997 CAR motions of Ecuador and (e) Petitioner's final report to his RSC, do the words of George and Donna amount to slander, a personal attack, deception and/or inappropriateness?" The World Board finds no validity to those statements. The board was unanimous in this decision.
- The board is unanimous on all five points, finding no validity to the 5 points in the petition of John C.
- Under the section Requesting Relief: Note that the board affirms George's position as Executive Co-Director of the WSO.
- Because of the board's decision on the first five points, the board does not find reason to consider the other points raised under the section Request for Relief.

That response to John will be prepared as soon as possible, and be sent by certified (return receipt requested) mail.

Vice Chair Elections

The board went into elections for the vacant position for Vice Chair. All elections require at least a simple majority of the board.

Nominated for the position of the Vice Chair was Jon Thompson.

Jon Thompson was elected as the World Board Vice Chair.

Jon's election to the Vice Chair position leaves the position of World Board Secretary vacant. The board went into nominations for the position of World Board Secretary. Nominated were Mario Tesoriero and Bob Jordan.

Mario Tesoriero was elected as the Secretary of the World Board.

Project Plans

Plans need to be reviewed and board members are to advise the Executive Committee of their interest in being assigned to a specific project before April 9th.

Board meeting on Saturday before the conference will begin at 9:00 am, and last for the entire day.

World Board Accommodations

Executive Committee intention is to look into alternatives for rooming. The board was asked to let the Executive Committee know if they have a preference for single or double accommodations at the conference. The board will be advised upon confirmation from the hotel.

Human Resource Panel

A face to face interaction took place between the World Board, the Human Resource Panel and the WSC Co-Facilitator.

The Election procedures for WSC 1999 were discussed first. The input received from the board was accepted by the HRP, with the exception of three issues.

The first issue is the recommendation from the board to remove the sentence "*regional nominations must be signed by a regional delegate*" from the Election Procedures.

On a regional nomination, the delegate has to verify a regional nomination. Sonny notes that the HRP wants to keep that sentence because it will give the regional delegate a feeling of being a "part-of". The board discussed the pro and cons. HRP agreed to remove the sentence, however it was the consensus of the HRP and World Board to allow further discussion to take place between the HRP, Jon, and George.

The second issue is the recommendation of the HRP to remove the sentence "*If an individual is nominated for more than one position, a separate Nomination Form is required for each position*" in the Election Procedures.

It was the consensus of the HRP and the board to allow further discussion on this topic to continue between Jon, HRP and George.

The third issue is regarding creating a new resume for the nominations brought to the conference. The discussion was to eliminate the reference section. The education section had already been deleted from the candidate profiles to be distributed at the conference. The HRP does not want to create a whole new form for this at present but will consider it for the future. The reference section will be deleted before resumes are distributed at the conference. The reasoning behind deleting the education section is because if two people qualified, one with doctorate and another with high school diploma, it assumes that the one with the diploma is more qualified. They felt that the individual with doctorate would be chosen. It was noted that the conference might feel that information is being kept from them if this information is not provided. The recommendation was to present the facts that candidates provide for nominees. The education section will be included in the resumes and profiles distributed at the conference.

It was suggested that the HRP think about what additional information gathered from the interview session should be included in conference packets for elections/nominations. It was also asked that the resume be tailored for specific job responsibilities, example used was the responsibility for the WSC Co-Facilitator - creative, ability to quickly respond to situations without being diverted, etc.

The HRP is okay with the current policy for their non-participant status. A copy of the revised WSC 1999 agenda will be provided to the HRP. They would like to be seated somewhere near the motion table.

Discussion and Approval of the July 1999 Unified Budget

Anthony explained the breakdown of the line items included in the budget. Adjustments are continuing. Next January the 5% literature prices increase will take place and is not reflected in the income projections for this budget. The World Board development line item will increase under WSC support as will the web based activity under Fellowship Development.

Staff will finalize the proposal and the Executive Committee will review it before it goes out to conference participants. Project Plans will also be amended to accommodate single room's. The board will be provided with the base allocations staff breakdown. There was no objection to giving the EC the ability to approve the final draft of the budget. The draft that is distributed to conference participants will also include the description for routine operations.

Anthony notified the board that at the June 1999 World Board meeting new product ideas will be brought up for discussion.

It is the responsibility of the board to forward a travel reimbursement policy to the WSC for the upcoming conference year. The board was encouraged to review and input the existing policy. Input should be sent to Eileen before the April 9th EC meeting.

M/S/C/ Bob Jordan, Jane Nickels Unanimous

"To approve the draft budget for presentation to the WSC subject to final revision and approval by the Executive Committee."

The final draft will be sent to the board prior to the conference.

World Board Functions

The board was asked to think about whether the membership values are publishable in their current form. The current draft of the WB Policy Log will be turned over to group working on internal guidelines.

Reporting

Annual Report

Specific input was provided to the draft that was provided to the board. That input from individual members was:

Under World Board Roster/telephone numbers, add a sentence "any member of the world board can be contacted though the WSO by mail, fax email or telephone"

FIPT section 1st par: last line – NA World Services, remove INC.

These illegal activities... change "to ill considered activities" membership to police. Next par 2nd line... new and largely uncharted is a tired phrase.

3rd page/ahead of Merger: top line, less than satisfactory to our members should be changed to with our members.

World convention: the paragraph regarding labor cost, change word, and provide an explanation before the total. Reword paragraph regarding generating income to reflect information regarding increasing price.

Under Fellowship Services team, 2nd par Notable Challenges... note what year for calls, i.e. 1997

The board noted that they would like the tone of report, particularly the introduction to be mindful of the audience. The tone should be warmer.

March Conference Report

Tentative schedule is to have draft out by Friday, March 26 to board. The input deadline is Monday, March 29.

NAWS News

Due to the March Conference Report and the Annual report, there does not seem to be a reason to publish a separate report for this meeting. Due to all of the pre-conference activity and reporting it would be difficult for staff to produce a draft and translations could not occur until after the conference. One objection was voiced regarding not providing an issue of NAWS News for this meeting

Action Item List

Add FDP Goal #1 as a future discussion on the action item list. Correspondence items 5 & 11; drafts have been created and responses are in progress. Developing a Succession Plan to be brought back up for discussion at a later date.

Jon reviewed the correspondence books. Jane would like attention paid to the tone of the responses sent.

Information from or about the Human Resource Panel should be moved into the main board book when it is part of the agenda.

Jon advised the board that a letter has been created for trip reports that have not been received and will be mailed out to those affected.

WSC 1999

Jon asked the board to discuss whether or not individual board members will make or second nominations. He states that he personally believes that making a character reference is okay and different from being a nominator or a second. Someone also approached Jon about seconding a nomination for the HRP. Jon's focus is specifically whether or not it is appropriate to make or second nominations as a board member.

The board went into a discussion whether to make individual nominations and seconds at the WSC. The dilemma seems to be that TG's plan was that the positions would be filled now. Is this something we want to pursue or not be involved in? Is this really two issues — is it a World Board issue or is it individuals making nominations. Some board members voiced wanting the opportunity to do this and do not feel it is in conflict with the board. Additionally, Jon raised the issue of board members making motions without prior discussion by the board. The final decision was that board members should have the ability to use their own discretion and that this is a matter of personal integrity and discretion for both issues.

The seventeen board members would like to sit in the same general vicinity, as close to the center-front as possible. This allows for easy access for staff and the ability to be close to the Development Forum participants to provide assistance.

The board will discuss additional board members in a closed session at the Saturday's World Board meeting.

The meeting end at 6:13pm

Sharing Session

The board then went into a sharing session, which is an informal session that is not recorded.