

Interim Report - May, 1993

Members of the Interim Committee are pleased to report that we have decided to present the record of our meetings and conference calls in what we hope to be a more reader-friendly report. We hope this will provide for more effective communication between conference participants and ourselves. To say the least, this conference year will be vastly different than anything we've experienced before so we welcome your input, questions, and concerns more than ever.

The committee met by conference call three times last month. The dates of the calls were May 17, May 24, and May 28. All committee members were present on these calls as well as various WSO staff members. Becky M. served as chairperson of the committee through the end of May. Mitchell S. will serve as chairperson from June 1 to September 30. During this initial series of calls, we set some initial parameters that are expected to influence funding decisions for the year.

In keeping with the current focus on improving our service to the fellowship, we spent quite some time discussing how to improve communication from world services this year. In particular, we expect the *Conference Summary Report* in its new format to be easier to read. Rather than issuing reports from each board, committee, and ad hoc committee as we've done in the past, we're combining all World Service Conference information into one narrative. We are asking that members who receive this report to make sure the information contained in the report is available to NA groups. We're optimistic about the new format but we won't know if it is having the desired effect until we get some feedback. The Conference Report, the *Newsline*, the Tax Options Report, and the Internal Use Bulletin will be sent in one mailing to the Newsline mailing list, which currently stands at more than 20,000 members.

We discussed the approved inventory plan at great length on all of our calls. It took some time for all of us to grasp the details of the revised plan and its impact on WSO staff and other world service projects. The plan approved at WSC allowed \$5,000.00 for a professional consultant this year and \$50,000.00 in conference-year 1994-95. Although the conference approved the two-year plan, the budget itself was approved for this year only. We have kept ourselves up to date on the estimates from professional consultants, which are being reviewed by the Support Team. Based on the information in those estimates, it seemed to us that we could reasonably anticipate a request for a shift in funds from the Support Team. Consequently, we approved an additional \$12,500.00 to be taken from next year's budget. This will, of course, reduce next year's budget to \$37,500.00.

After lengthy discussions about staffing capacities at the WSO, it became clear that the WSO simply could not provide staff support for any other project from the discretionary list besides the inventory. If additional funds are available in November, we will consider the second discretionary item, additional Development Forum funding, as this item requires no additional staff support.

As always, we struggled in our discussions with the discretionary funding priority list as approved by the conference. The original proposal included a work plan and a budget for basic services and the inventory project. When the inventory proposal was changed at the conference, two items included in the original plan were moved to the discretionary priority list. These were representation from the three arms of world services at each others' meetings (usually a routine administrative expense, not

identified separately) and world service representation at the eight scheduled zonal forums.

The number of board and committee meetings scheduled to take place this year are far less than in the past three years. With longer periods between meetings and no participation from the other arms of service, we see a danger of becoming isolated from each other again. It became obvious that the strong relationship we have built between the three arms of service in the last three years could be lost. This would leave WSO staff in the unenviable position of coordinating and trying to disseminate all of the information, a position we pledged not to place them in again. Therefore, we are soliciting your input on what action you believe the Interim Committee should take in this situation.

Three zones outside of the United States have been regularly scheduled for participation by world service trusted servants. These have included Europe, South America, and the Southeast Asia/Pacific zone. All three provide a excellent opportunity to develop basic services, establish literature distribution points, address translations problems, etc. These are all things that have a pressing need to be addressed in these locations. In fact, plans and commitments have already been made for two of the forums. We are facing the same dilemma with this issue as we are with inter-board and committee participation. Again, we need your guidance and would appreciate your input.

We reluctantly approved an increase to the total administrative expense for the first quarter. This increases the line item from \$3,000.00 per month to \$5,000.00 per month. We left the administrative budget for the balance of the year as originally budgeted. A major expense included in administrative expenses is the telephone. Since this has not been a tightly controlled expense in the past, we decided the best course of action would be to institute monitoring procedures by which all expenses submitted would be reviewed. Any and all travel-related expenses and administrative telephone calls will be subject to the monitoring procedures. The WSC treasurer will review copies of all telephone credit card bills. We are preparing a letter asking trusted servants to exercise extreme prudence on their phone calls. We are hopeful that this will allow us to curb this rising expense by the second quarter.

The WSB will have their only meeting outside of the combined world services inventory meeting the weekend of July 29-August 1, 1993. The WSO Board of Directors will have three regular meetings, tentatively scheduled for June and September 1993 and February 1994. The Composite Group will meet the last weekend in June and again in September. The Translations Committee will meet in August and November. The combined world services inventory meeting (AKA the quarterly) is tentatively scheduled for October 22-24, in Phoenix, Arizona. If the Composite Group needs to hold two meetings to develop the inventory tools, we will postpone the WSC inventory meeting until early December, which will require a change in the location.

Attached is a summary of all funding decisions that were made this month as well as the May financial statement. We plan to include an updated financial report in our mailing to you each month. Currently, we plan to hold conference calls every other Monday and the full Interim Committee will have a call on the last Thursday of each month.

WORLD SERVICE CONFERENCE
INCOME & EXPENSE SUMMARY

	06/01/92 – 05/31/93	05/01/93 – 05/31/93
ALABAMA/NORTHWEST FLORIDA	358.00	0.00
ALASKA	40.00	0.00
ALSASK	730.40	0.00
ARIZONA	12,426.36	0.00
ARKANSAS	1,003.80	16.00
AUSTRALIA	500.00	0.00
BEST LITILE REGION	426.50	14.00
BRAZIL	235.00	120.00
BRITISH COLUMBIA	2,285.41	0.00
BUCKEYE	1,545.00	0.00
CALIFORNIA, CENTRAL	1,352.50	25.00
CALIFORNIA, MIDSTATE	37.00	0.00
CALIFORNIA, NORTHERN	7,654.23	0.00
CALIFORNIA, SOUTHERN	40,360.19	0.00
CAROLINA	28,652.19	0.00
CHESAPEAKE & POTOMAC	971.69	25.00
CHICAGOLAND	5,100.66	1,500.00
COLORADO	320.57	0.00
COLOMBIA	150.00	0.00
CONNECTICUT	567.69	0.00
FLORIDA	20,908.43	2,539.68
FRANCE	200.00	0.00
FREE STATE	1,440.87	60.00
GEORGIA	17,347.53	0.00
GERMAN SPEAKING	135.14	0.00
GREATER ILLINOIS	1,395.81	11.00
GREATER NEW YORK	16,688.39	849.40
HAWAII	3,870.75	658.75
INDIA	115.50	0.00
INDIANA	996.18	25.00
INTEREST INCOME	900.01	0.00
IOWA	436.77	0.00
IRELAND	22.51	0.00
ISRAEL	829.50	0.00
KENTUCKIANA	35.00	5.00
LONE STAR	6,422.68	32.50
LOUISIANA	1,276.68	0.00
MICHIGAN	2,164.61	10.00
MID AMERICA	5,894.69	3,976.35
MID ATLANTIC	946.97	0.00
MOUNTAIN VALLEY	3,132.94	0.00
MOUNTAINEER	426.17	20.00
NEBRASKA	137.52	0.00
NEW ENGLAND	1,006.73	0.00
NEW JERSEY	1,033.60	0.00
NEW MEXICO	1,421.82	0.00
NORTHEAST ATLANTIC	604.09	0.00
NORTHERN NEW ENGLAND	165.59	65.59
NORTHERN NEW JERSEY	636.00	0.00
NORTHERN NEW YORK	964.97	0.00
OHIO	5,876.02	40.00
OKLAHOMA	2,268.54	0.00
ONTARIO	608.49	39.25
OTHER DONATIONS	4,820.53	246.90
PACIFIC CASCADE	6,293.69	50.00
PANAMA	75.00	0.00
PHILLIPINES	100.00	0.00
PORTUGAL	985.00	0.00
QUEBEC	18,616.45	0.00

WORLD SERVICE CONFERENCE
INCOME & EXPENSE SUMMARY

	<u>06/01/92 – 05/31/93</u>	<u>05/01/93 – 05/31/93</u>
REGION OF THE VIRGINIAS	1,735.01	60.00
SAN DIEGO IMPERIAL	658.38	0.00
SHOW ME REGION	6,012.44	10.00
SIERRA SAGE	674.48	13.48
SOUTH FLORIDA	4,119.98	15.00
SOUTHERN IDAHO	1,308.03	174.93
SOUTHERN NEVADA	8,914.37	168.01
SPAIN	200.00	0.00
SWEDEN	120.00	0.00
TRI STATE	29,505.91	527.82
UNITED KINGDOM	127.84	0.00
UPPER MID- WEST	674.51	0.00
UPPER ROCKY MOUNTAIN	609.47	74.14
UTAH	480.07	0.00
VOLUNTEER	22,575.45	92.50
WASHINGTON/NORTHERN IDAHO	3,501.38	5.00
WISCONSIN	<u>409.00</u>	<u>130.00</u>
TOTAL INCOME	317,544.68	11,600.30
EXPENSES		
'91 - '92 EXPENSES	1,132.75	0.00
ADMINISTRATIVE:		
BANK SERVICE CHARGES	37.00	0.00
COPYING	10,641.90	1,579.39
FACILITATOR	1,000.00	0.00
FAX	1,256.40	629.03
OTHER MATERIALS	1,466.10	392.15
PARLIAMENTARIAN	1,080.00	1,080.00
PHONE	24,957.18	5,601.92
POSTAGE	25,621.41	947.03
TRANSLATING	6,907.61	1,600.00
TOTAL ADMINISTRATIVE	72,967.60	11,829.52
EQUIPMENT RENTAL	1,334.80	1,334.80
H&I LITERATURE	5,682.23	314.43
LEGAL	6,316.50	0.00
LODGING	58,525.83	23,579.41
MEALS	30,653.75	3,051.61
MEETING SPACE	6,272.30	3,241.00
REGISTRATION	2,431.35	0.00
TRAVEL	<u>123,983.61</u>	<u>14,010.49</u>
TOTAL EXPENSES	309,300.72	57,361.26
 TOTAL INCOME/EXPENSE	 <u>8,243.96</u>	 <u>(45,760.96)</u>

FUNDING DECISIONS MADE ON MAY 17, 1993 CONFERENCE CALL

1. \$7,700 for twelve BOD members for their June 11 meeting in Van Nuys. Vote: Unanimous. **Approved**
2. \$7,400 for the WCC meeting in Chicago on 6/25. **Approved**
3. \$1,200 for four support team conference calls (one of these has already been made). **Approved**
4. \$400 for six people on the WSB steering committee call, May 19. **Approved**
5. Translations meeting on 8/13 for \$9,000. **Approved**
6. H&I Stockpile (literature)--\$250 per month. **Approved**
7. **PI Phoenix Trip** - ASC requested that Carl be sent for the PI Learning Day on June 19 in Phoenix. The area has offered to pay for travel, room, and board. There will be no cost to the WSO. Decision to approve this was unanimous.

FUNDING DECISIONS MADE ON MAY 24, 1993 CONFERENCE CALL

1. To have an 8 page, 2 color glossy *June Conference Summary Report* to be mailed with the *Newsline*. **APPROVED--\$5,200.**
2. To increase the inventory process budget \$12,500 for the first year. **APPROVED--\$12,500.**
3. To have the Interim Committee meeting in August: **DENIED.**
4. To increase the total administrative expense to \$6,000 for the first quarter (\$9,000 to \$15,000). **APPROVED--\$6,000.**
5. PI Survey Task Force request for conference call. **DENIED.**
6. *NA Update--A Newsletter for Professionals* funding request. **APPROVED--\$900**
7. WSC Outreach Ad Hoc Committee: Requesting continuing WSO support, staff support, copying, center distribution point, etc.; two mailings; funding for 4 members to the Phoenix workshop; consideration for a January/February visit by the outreach chair to the WSO; and consideration for some editorial staff to review bulletins. **DENIED.**
8. WSB Steering Committee call. **APPROVED--\$400--UNANIMOUS.**
9. WSB meeting - **APPROVED FOR \$10,240.**
10. Request for A composite group conference call. No need to have this call before the consultant is hired. Call should be rescheduled until after June meeting. **DENIED.**
11. In keeping with the decision of the WSC'93, the Interim Committee will not consider funding any discretionary projects below the first priority. In November, they will consider Item #2 on the discretionary list. This decision was **UNANIMOUS.**

12. **ECC--Denied.** Consensus: To communicate how this may impact the fellowship but at this point the Interim Committee intends to strictly follow the prioritization by the conference. No one goes to fellowship events. Brussels management trip is o'kay since it is not a fellowship event.

FUNDING DECISIONS MADE ON MAY 28, 1993

1. **NA Video Group--Request for travel and lodging for three days during the filming process for One person to video project in Nashville, TN. APPROVED \$1,000 LIMIT.**
2. **PI Survey Task Force conference call--DENIED request for six people for 1 1/2 hour conference call.**
3. **WSO staff to ECC--A brief discussion ensued and it was determined that sending two WSO-Europe staff to the ECC was no different than staffing the WSC. This is a basic service. APPROVED TO SEND TWO WSO-EUROPE STAFF TO ECC--LIMIT \$1,500.**