

(Presented & Discussed at that
Meeting.)

SUGGESTED PROPOSED GUIDELINES FOR So. Cal. Regional Service Commt.

- (1) This body shall be known as the Southern California Regional Service Committee of Narcotics Anonymous. This committee shall serve that portion of California bounded on the North by San Luis Obispo and on the South to include San Diego County and on the West to include Catalina Island and on the East to the State Line.
- (2) The Purpose of this body shall be the coordination of Narcotics Anonymous activities common to the various Area's comprising its membership, in accordance with the Twelve Traditions of Narcotics Anonymous. These Activities include:
 - (A) UNITY; To further the unity of the fellowship within the Region and on the intra-Regional level by existing as a channel of communication between the Areas represented, and between Southern California and the rest of N.A. as a whole; To communicate with one another on all matters pertaining to our common welfare (Unity) & our common purpose (to carry the message of Narcotics Anonymous to the addict who still suffers. (with the spirit of coming together);
 - (B) MEETING DIRECTORIES: To publish quarterly meeting directories of all meetings in Southern California.
 - (C) ACTIVITIES COMMITTEE: To establish a region-wide activities committee to handle major activities such as Conventions & retreats & Round-ups. (A Possible Sub-Committee) To support the World Service Office. This Sub-Committee shall elect its own officers and secure its own bank account and treasury. Hopefully these activities will be financially self-sustaining, with enough left over from one to secure the next function.
- (3) CENTRAL OFFICE: To establish & maintain a Central Office, when and as the needs of the fellowship call for it, to coordinate Region-Wide 12 step activities, such as a 24 hour 12 step telephone line. (To be manned by volunteers from within the fellowship or by paid office personnel?) Keeping current files of volunteers for 12 step work; updating and arranging for publication and distribution of the quarterly meeting directories; arranging for purchase (from WSO) and the distribution of such quantities of literature as needed by the Institutional Committee.
- (4) INSTITUTIONAL WORK: To establish an Institutional Committee (Sub-Committee of S.C.R.S.C.) to coordinate the effort to carry the message of N.A. to addicts who cannot attend our meetings in strict accordance with the Twelve Traditions.
- (5) CREATIVITY: To serve as a platform for the initiation of work to be finalized at the World Service Conference Level. (suggestions, new ideas, new literature proposals & so on.) office
- (6) SUPPORT OF W.S.O.: To support the World Service of Narcotics Anonymous by contributing ideas and excess monies to WSO to serve as a link between the fellowship of Southern California and the WSO; to encourage the participation in World Service work of the fellowship itself.
- (7) MEMBERS & OFFICERS & HOW IT FUNCTIONS:
 - (A) Members: This Committee shall be comprised of A.S.R.'S & A.S.R.-Alt. from the established Area Service Committees within Southern California & any future Area Service Committees that are formed in the boundaries set forth.
 - (B) OFFICERS: Originally it was suggested that we have a rotating chairman system. Each meeting of the R.S.C. shall be hosted by a different Area, in a regular succession, and the ASR of that Area shall serve as the chairman of that particular meeting. This was suggested both to further unity and to keep authority in the group conscience.
 - (C) Also originally suggested was a Secretary/Treasurer: The Secrty/Treasure be elected from ??, and shall serve for one year. He or she shall record the minutes of all So. Cal. Regional Service meetings. He shall also be one of the co-signers of the committee's bank account (along with the regional service representative (GSD)). and shall make a report of contributions and expenditures at each regular RSC Mtg,

- (C) Continued;
as well as an annual statement at the end of the year. The Sec/Tr. shall handle committees correspondence, along with the R.S.R./G.S.D. and shall also prepare a rough agenda to aid the acting chairman of each R.S.C. meeting.
- (D) REGIONAL SERVICE REPRESENTATIVE(GSD) and R.S.R.-Alternates .
(1) The R.S.R. shall be elected from ???? , and from among the A.S.R.'s
(2) The R.S.R. serve for a period of one year. ?? The Primary responsibility of the R.S.R. is to work for the good of N.A. as a whole by providing two way communication between his region and the rest of N.A. He is the fellowships link with the World Services. He shall provide two-way communication between these levels of the N.A. service structure and the various Areas within his region and the region as a whole. He shall attend all business meetings of all branches of the World Services. (The World Service Board, The World Service Conference, and if at all possible, The Board of Trustees) and report thereon at each regular R.S.C. meeting. He attends all R.S.C. meetings and as many A.S.C. meetings as possible, and is directly responsible for supplying the various A.S.C.'s with reports on World Services business meetings actions and activities. If he cannot attend a particular A.S.C. meeting, he shall supply that Area's A.S.R. with his report so that each Area shall remain fully informed on the activities of all levels of N.A. Service. **In order that the fellowship may have a more fairly audible voice at the highest level of decision making in Narcotics Anonymous; Until such time as the different A.S.C.'s within N.A. have joined together in forming Regional Service Committees, Representation of the fellowship at the World Service Conference Level shall consist of all A.S.R.'s from all Area Service Committees duly registered with the World Service Office. **
- (E) OFFICE MANAGER: When the need of the Region's & fellowship grows to the level that a Central Office is needed and established, an office manager shall be hired. The office managers responsibility and authority will be to direct the general affairs of the office, including: The coordination of a 12-step telephone line and volunteers; The purchase and sale of literature; the updating of and the arranging for publication and distribution of the quarterly meeting directories; and shall report thereon at each regular meeting of the R.S.C.. He (or) she shall refer to the committee all matters of major determination of policies, major expenditures or unusual fund committees(???) and changes in personnel.
- (F) Committee Members & Workers: All committee members & workers may succeed themselves in office, but none may serve more than two consecutive terms. And of course, maintenance of sobriety is required throughout all terms of office. Any committee member, worker, officer may be removed during his term of office by a majority vote of the Regional Service Committee.
- (G) R.S.C. BUSINESS MEETINGS: The Southern California Regional Service Committee shall hold regular business meetings every Three months. Special meetings may be called by a majority of the A.S.R.'s (the Committee) (or) by the R.S.R. (chairman Of R.S.C.) and the Secretary & Treasurer on being appraised of a matter of special and major determination, such as a major policy changes or large and unusual (expenditures) Reasonable notice of such a special meeting must be given to all committee members by the Secretary/Treasurer.
- (H) A quorum at all meetings shall consist of a Two-Thirds of the committee members. a quorum being present, matters before the committee shall be decided by a simple majority vote, except that withdrawal of funds shall require a two-thirds vote.
- (I) All Area Service Committees shall be notified by the Secretary/Treasurer if they are not duly represented at two-consecutive S.C.R.S.C. meetings. If the Area remains unrepresented at the third consecutive meeting, the Secretary/Treasurer shall notify that Area Service Committee That they are considered inactive.
- (J) These Guidelines may be amended at any time by a majority vote of a special meeting consisting of regular committee members. A one month(?) notice of such a special meeting must be announced at each A.S.C. meetings prior to any attempted changes in these guidelines.
- (K) All Southern California Regional Service Committee Meetings shall be opened to all N.A. members who wishes to attend, but shall be closed to the general public.

(Other Options To Suggested Guidelines for S.C.R.S.C.)

- I. Page(3) CHAIRMAN: The committee shall elect a chairman & Vice-chairman from among the A.S.R.'s & A.S.R.-Alt. of the Various area service committees present. The chairman shall have at least (3-yrs) of continuous sobriety and a good working knowledge of the 12-steps & 12-traditions, a willingness to serve, and service experience. Requirements for Vice-Chairman are the same as chairman with one exception (2-yrs) of sobriety. The chairman shall preside at all committee meetings. The chairman may vote at the committee level only in the event of a tie. In the absence of the chairman the vice-chairman shall perform the duties of the chairman and any other duties of the vice-chairman.
- II. Page(3) SECRETARY: The Committee shall elect a Secretary, who shall serve for one year. Secretary shall record the minutes of all S.C.R.S.C. business meetings, and shall be responsible for their distribution to all the area and all other R.S.C. and the World Service Office. Secretary shall also be one of the co-signers of the committees bank account. The secretary shall have at least one year of continuous sobriety, a willingness to serve and a working knowledge of the 12-steps and 12-traditions.
- III. TREASURER: The committee shall elect a treasurer, the treasurer shall have at least (2-yrs) of continuous sobriety-willingness to serve-a good working knowledge of the 12-steps & 12-traditions. Treasurer shall make a report of contributions and expenditures at every regular committee meeting, as well as an annual statement at the end of the year. Treasurer shall be one of the co-signers on the committees bank account.