



# Conference Report

## World Service Conference Hospitals & Institutions Committee

Greetings from the WSC H&I Leadership. Our committee has quite an ambitious workplan for this conference year. The main focus of most work groups' tasks originated through conference action, items directly related to the "NA World Services 1996 Public Relations Work Plan," and elements of H&I service which directly impact area and regional H&I committees we serve worldwide.

The WSC H&I Committee is working with the World Services Board of Trustees External Affairs Committee for the revision and updating of the "Institutional Group Guide" (IGG), which is part of the "Outreach Handbook" assigned to the BOT. We are reviewing the accuracy of the IGG and will seek final committee approval for submission to the Board of Trustees. Due to changes in the *Hospitals and Institutions Handbook*, the "H&I Guide" (which is a four-page excerpt from the handbook) will need updating to coincide with the changes approved at WSC '96. After final read-through and a check for accuracy, we will seek committee approval of the *Guide*.

The H&I resources distributed by the office to anyone requesting sample H&I area or regional guidelines, resource information for learning days, and the referral letters from institutions where H&I meetings/presentations are being held, need to be cataloged. The task also involves developing and finalizing protocols for evaluation of the referral letters and other resources distributed by the WSO staff, which we will use to catalog this information and provide some direction for distribution of this material. The protocols and cataloged information will also need committee approval.

WSC H&I has taken the responsibility for screening stories submitted to *Reaching Out*. Since this has not previously been done by our committee, we are discussing this process in the committee and developing guidelines for specific screening. We continue to develop and distribute the *H&I News*, and we look forward to the chance to address questions submitted from the fellowship which will be answered in this newsletter. We are currently working on reformatting the DO's and DON'Ts for H&I work in the handbook and developing some DO's and DON'Ts for learning days, along with some frequently asked questions (FAQ's). Most of these items are for submission to the fellowship for approval in the *CAR*.

Finally, WSC H&I would like to thank everyone for their participation in the learning days held at WCNA-26 in St. Louis. We feel the purpose of WSC H&I is to serve as a resource for area or regional H&I committees worldwide, therefore our energies are focused on providing the resources needed to carry the message. Thank you for allowing us to serve.

*Mike Cunningham, chairperson*  
*Craig Robertson, vice chairperson*